

# BOARD OF HEALTH



**Public Health**  
Prevent. Promote. Protect.

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**Canton City Public Health**

**Tuesday, December 17, 2019**  
**@ 1:00pm**



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

**Board of Health Meeting**  
Tuesday, December 17, 2019 @ 1:00pm – Board Room

**Agenda**

1. Call to Order and Roll Call
2. Unfinished Business
3. Approve October 28, 2019 Board of Health Meeting Minutes
4. Approve List of Bills for \$157,296.48
5. Executive Session to Discuss Matters Required to be Kept Confidential by Law and to Discuss Compensation of a Public Official
6. Personnel:
  - a. Approve the classification of Christi Allen, Fiscal Officer (Pay Range R6) to revised classification of Fiscal Manager (Pay Range R7) Effective December 17, 2019 (This item was tabled from the November 25, 2019 Board of Health Meeting)
  - b. Approve Probationary Period Ending for Shameem Ahmad, Disease Intervention Specialist (R6) Retroactive to November 16, 2019
  - c. Approve appointment of Office of Public Health Information and Innovation Director (Pay Range R8) Effective January 4, 2020
  - d. Approve appointment of Performance Improvement and Accreditation Coordinator (Pay Range R5) Effective January 4, 2020
  - e. Accept Retirement of Ed Pabin, APC Engineer (R6), Effective February 11, 2020 (was initially approved as February 4, 2020 at the October 28<sup>th</sup> Board Meeting)
  - f. Accept resignation of Rashad Miner, Recycling Public Health Technician (PT13), Effective December 9, 2019
  - g. Approve Carryover from 2019 to 2020, 4 Unused Vacation days for Patricia McConnell, Preparedness Coordinator (R5)
  - h. Approve Updated Position Classification Schedule
7. Approve Patient Write Offs (total of \$280.00) for the following:
  - a. MRN #36463      \$152.50
  - b. MRN #36385      \$127.50
8. Approve Recommendations of the Hearing Officer for December 17, 2019
9. Approve 2020 Board of Health Meeting Dates
10. Approve Early Payment of Invoices for January 2020 (Approve the early payment of expenses and invoices to facilitate the fiscal closing dates of the City of Canton Auditor).
11. Accept 2018 Canton City Public Health Annual Report
12. Authorize a Contract with Jon Elias, MD as the Health Department's Medical Director for \$13,500.00 for a Period of January 1, 2020 through December 31, 2020 (\$1,000.00 a Month Plus up to \$1,500.00 for Reimbursement for Travel and Training); Paid from Fund 7601 303001, Nursing Fund

13. Approve Agreement with LaToya Dickens-Jones to Provide Nurse Practitioner Services on an as Needed Basis for the Health Department from January 1, 2020 through December 31, 2020 at a Rate of \$35.48 per Hour not to Exceed \$2,128.80 (up to 60 hours); Paid from Fund 7601 303001, Nursing Fund
14. Approve a Contract with R & G Janitorial Inc. at an amount not to Exceed \$24,000.00 (\$2,000.00/month) for Custodial Cleaning Services for the Health Department for the period January 1, 2020 through December 31, 2020; Paid from Fund 7601 301001, Administration/VS Fund
15. Approve the FY20 Dental Sealant Program Agreement with Dr. Meredith Robeson, Dentist, at an amount not to exceed \$1,800.00 (\$200.00 per month for nine (9) months in 2020) for the period of January 1, 2020 through December 31, 2020; Paid from Fund 2322, Dental Fund
16. Approve FY20 Dental Sealant Program Agreement with Anna Mayle, Dental Hygienist, at an amount not to exceed \$11,377.00 (\$27.29 per hour for a maximum of 374 hours [\$10,206.46] and mileage reimbursement [\$1,466.00]) for the period of January 1, 2020 through December 31, 2020; Paid from Fund 2322, Dental Fund
17. Approve FY20 Dental Sealant Program Agreement with Alison Giammarco, Dental Hygienist, at an amount not to exceed \$11,377.00 (\$27.29 per hour for a maximum of 374 hours [\$10,206.46] and mileage reimbursement [\$1,466.00]) for the period of January 1, 2020 through December 31, 2020; Paid from Fund 2322, Dental Fund
18. Approve Agreement for the Distribution of Naloxone kits with The Sword of the Spirit Faith Center for an amount not to exceed \$1,000.00 (\$10/kit) for the period of October 1, 2019 to September 28, 2020; Paid from Fund 2324, Naloxone Access Grant Fund
19. Approve Agreement for the Distribution of Naloxone kits with Mount Zion Church of God in Christ for an amount not to exceed \$1,000.00 (\$10/kit) for the period of October 1, 2019 to September 28, 2020; Paid from Fund 2324, Naloxone Access Grant Fund
20. Approve Agreement with SCF Development, Ltd. for lease of office space at 400 Market Ave N, 4th Floor, Canton, Ohio 44702 for the THRIVE Offices for the period of February 1, 2020 through January 31, 2021 at an amount not to exceed \$26,020.00 (\$2,168.33/month); Paid from Fund 2314, THRIVE (from THRIVE Payment Outcomes)
21. Approve Agreement with the Stark-Tuscarawas-Wayne Joint Solid Waste Management Program to Receive Payment for the Collection of Household Hazardous Waste (HHW) at the Canton City Recycling Center for an amount not to exceed \$35,000.00 for the period of January 1, 2020 to December 31, 2020 and Providing for up to Two (2) one-year renewals; Paid into Fund 2354 307001, Recycling Center Fund
22. Approve Agreement with the Cuyahoga County Board of Health to Receive Payment for the FY20-22 Personal Responsibility Education Program (PREP) at an Amount not to Exceed \$260,130.00 for the period of December 1, 2019 to October 31, 2021; Paid into Fund 2322, PREP
23. Approve agreements with CareSource, Buckeye Health Plan, Paramount Advantage, UnitedHealthcare Community Plan of Ohio, Inc. and Molina Healthcare of Ohio to receive payments for the total amount of \$1,630,000.22 (combined for all 5 agreements) for the purpose of the implementation of the enhanced maternal health program targeting the reduction of infant mortality in Stark County [Department of Medicaid enhanced infant mortality funding] for the period of January 1, 2020 through December 31, 2021, Paid into Fund 2314, THRIVE Program

24. Approve Agreements for the Stark County THRIVE Program for the period of January 1, 2020 to December 31, 2021 for a total of \$1,304,757.98 from the Ohio Department of Medicaid Funding for the following Grantees; Paid from Fund 2314, THRIVE Program
- a. Access Health Stark County for the Community Health Worker Program for an Amount not to Exceed \$212,077.09
  - b. Alliance Family Health Center for the Community Health Worker Program and Nurse Educator – CenteringPregnancy Program for a Total not to Exceed \$178,625.76
  - c. CommQuest for the Community Health Worker Program for an Amount not to Exceed \$61,036.62
  - d. My Community Health Center for the Community Health Worker Program and Nurse Educator – CenteringPregnancy Program for an Amount not to Exceed \$180,948.96
  - e. Stark County Department of Job and Family Services for the Community Health Worker Program and Fatherhood Program Administrator/CHW Supervisor for an Amount not to exceed \$152,807.98
  - f. Stark County Health Department for the Community Health Worker Program for an Amount not to Exceed \$108,693.39
  - g. Stark Metropolitan Housing Authority for the Community Health Worker Program for an Amount not to Exceed \$87,060.12
  - h. Stark Community Support Network for the Community Health Worker Program for an Amount not to Exceed \$41,747.47
  - i. YWCA of Canton for the Community Health Worker Program for an Amount not to Exceed \$52,181.96
  - j. Alliance City Health Department for the Newborn Home Visits/Public Health Nurse Program for an Amount not to Exceed \$17,487.00
  - k. Community Legal Aid for a Health, Education, Advocacy and Law (HEAL) Program for Pregnant Women and Women with Children under Age One for an Amount not to Exceed \$43,842.69
  - l. Domestic Violence Project, Inc. for a Youth/Residential Advocate & Peer-Support Group Program at an Amount not to Exceed \$19,904.00
  - m. Early Childhood Resource Center for the Fatherhood Coaching and Mentoring Program at an Amount not to Exceed \$23,040.00
  - n. Family Empowerment Ministries, Inc. for Program Incentives to Recruit and Retain Life Skills Program Participants at an Amount not to Exceed \$23,000.00
  - o. Mary Church Terrell Federated Club (Ohio Association of Colored Women’s Club) for a Sister Circles Support and Mentoring Program for African-American Pregnant Women for an Amount not to Exceed \$7,253.00
  - p. Stark County Educational Services Center- Help Me Grow for Incentives to Recruit and Retain Participants in the Growing Great Kids Program Implemented by Help Me Grow for an Amount not to Exceed \$10,000.00

- q. Stark County Mental Health and Addiction Recovery for Racial Equity, Implicit Bias and Cultural Competency and Humility Programs; Engagement & Inclusion Coordinator and Cultural Ally for an Amount not to Exceed \$85,051.94

25. Approve Travel Authorization

- a. Jessica Boley, Epidemiologist I, for Travel from 01/23/2020 to 01/24/2020, OEI In-Person Meeting in Pickerington, OH not to Exceed \$213.08 (Fund 2314, THRIVE)
- b. Dawn Miller, Project Manager, for Travel from 01/23/2020 to 01/24/2020, OEI In-Person Meeting in Pickerington, OH not to Exceed \$213.08 (Fund 2314, THRIVE)

26. Acceptance of Reports

- a. Medical Director
- b. Nursing/WIC
- c. Laboratory
- d. OPHI/Surveillance
- e. THRIVE
- f. Environmental Health
- g. Air Pollution Control
- h. Vital Statistics
- i. Fiscal
- j. Health Commissioner
- k. Accreditation Team
- l. Quality Improvement and Performance Management

27. Other Business

28. Next Meeting: Monday, January 27, 2020 at 12:00pm

29. Adjournment



**Public Health**  
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Canton City Public Health

**Board of Health Meeting**  
Monday, November 25, 2019 @ 12:00 PM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, November 25, 2019 at 12:01 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Johns, Dr. Lakritz, Ms. Lucas and Mayor Bernabei were present. Also present were Dr. Elias, James Adams, Christi Allen and Robert Knight.

**Unfinished Business**

James Adams announced to the board that the department was awarded with initial accreditation status from the Public Health Accreditation Board. The announcement was received earlier this morning.

**Approve October 28, 2019 Board of Health Meeting Minutes**

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the October 28, 2019 Board of Health meeting minutes. Motion passed unanimously.

**Approve List of Bills for \$138,978.11**

Dr. Johns moved and Ms. Lucas seconded a motion to approve the list of bills totaling \$138,978.11. Motion passed unanimously.

**Executive Session to Discuss the Compensation of a Public Employee**

Mr. Wyatt moved and Dr. Johns seconded a motion to enter executive session to discuss the compensation of a public employee. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Johns – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Motion passed unanimously. The board entered executive session at 12:14 PM. The board returned from executive session at 12:55 PM.

**Personnel:**

**a. Approve Updated Position Classification Schedule**

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the updated position classification schedule as presented for the Office of Public Health Information (OPHI) unit only. Motion passed unanimously.

**b. Approve Kelli Trenger, Office Manager (R4) to Officer Manager (R5) Effective November 25, 2019**

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the re-classification of Kelli Trenger from Nursing Office Manager pay range R-4 to Nursing Office Manager pay range R-5 effective November 25, 2019, with a pay increase to \$59,012.20 per year. Motion passed unanimously.

**c. Approve Christi Allen, Fiscal Officer (R6) to Fiscal Manager (R7) Effective November 25, 2019**

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Mr. Wyatt moved and Dr. Lakritz seconded a motion to table this item. Motion passed unanimously.

**d. Approve Geli Ellsworth Vacation Credit and Sick Time from Previous Employer**

Ms. Lucas moved and Dr. Johns seconded a motion to approve vacation credit for Geli Ellsworth, Administrative Specialist III (R4), for four (4) years vacation credit and a sick balance carryover from her previous employment of 61.5 hours. Motion passed unanimously.

**e. Approve Carryover from 2019 to 2020 5 Unused Vacation days for Nate Sobczak**

**f. Approve Carryover from 2019 to 2020 4 Unused Vacation days for Linda Morckel**

**g. Approve Carryover from 2019 to 2020 4 Unused Vacation days for Jaclyn Hupp**

Dr. Johns moved and Dr. Lakritz seconded a motion to approve the above motions allowing Nate Sobczak to carryover 5 unused vacation days to 2020, Linda Morckel to carryover 4 unused vacation days to 2020 and Jaclyn Hupp to carryover 4 unused vacation days to 2020. Motion passed unanimously.

**h. Accept Resignation of Allison Black, Effective December 6, 2019**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the resignation of Allison Black, effective December 6, 2019. Motion passed unanimously.

### **Approve Recommendations of the Hearing Officer for November 25, 2019**

Mr. Wyatt moved and Ms. Lucas seconded a motion to approve the recommendations of the hearing officer for November 25, 2019. Motion passed unanimously.

### **Reschedule December Board of Health Meeting from December 23, 2019 to December 16, 2019**

Ms. Lucas moved and Dr. Lakritz seconded a motion to reschedule the December Board of Health meeting from December 23, 2019 to December 16, 2019. Motion passed unanimously.

### **Approve Early Payment of Invoices**

Dr. Johns moved and Mr. Wyatt seconded a motion to approve the early payment of the December 2019 invoices. Motion passed unanimously.

### **Discuss 2020 Proposed Budget**

James Adams reviewed the recent board work session where the proposed 2020 budget was discussed.

Ms. Lucas moved and Dr. Lakritz seconded a motion approving the proposed 2020 budget as presented. Motion passed unanimously.

### **Approve Resolutions:**

**a. 2019-18 Authorize Health Commissioner to Suspend a Food License**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve resolution 2019-18 to amend the health code, authorizing the Health Commissioner to suspend a food license. Motion passed unanimously.

**b. 2019-19 Abatement of Public Nuisances**

Dr. Lakritz moved and Dr. Johns seconded a motion to approve resolution 2019-19 authorizing the abatement of public nuisances. Motion passed unanimously.

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**c. 2019-20 Amending Section 205.04 Laboratory Service Fees**

Dr. Johns moved and Dr. Lakritz seconded a motion approving resolution 2019-20 amending section 205.04 Laboratory Service Fees. Motion passed unanimously.

**Approve an Agreement for THRIVE Project Components with Margaret B. Shipley Child Health Clinic for a Community Health Worker Program for Payment at an Amount not to Exceed \$123,403.46 for a Period of December 1, 2019 to December 31, 2021**

Dr. Lakritz moved and Dr. Johns seconded a motion approving an agreement for THRIVE project components with Margaret B. Shipley Child Health Clinic for a community health worker program for payment at an amount not to exceed \$123,403.46 for a period of December 1, 2019 to December 31, 2019. Motion pass unanimously.

**Authorize a Contract with Hospital Council of Northwest Ohio for Pathways HUB Services (Amendment) Amend approval dated August 26, 2019 for Hospital Council of Northwest Ohio for Pathways HUB Services to Establish a Start Date of September 20, 2019 (with no termination date) for an Amount Not to Exceed \$75,000.00 for Each Calendar Year**

Dr. Lakritz moved and Dr. Johns seconded a motion to authorize amending a contract with Hospital Council of Northwest Ohio for Pathways HUB services. The amendment included approvals dated August 26, 2019 for Pathways HUB services to establish a start date of September 20, 2019 (with no termination date) for an amount not to exceed \$75,000.00 for each calendar year. Motion passed unanimously.

**Approve Lease Agreement (with option to purchase) with Summit County Health Department for a Cepheid GeneXpert for an Amount not to Exceed \$4,999.00 per year (\$19,996.00) for a Period of November 25, 2019 through January 25, 2024**

Dr. Johns moved and Dr. Lakritz seconded a motion to approve a lease agreement (with option to purchase) with Summit County Health Department for a Cepheid GeneXpert for an amount not to exceed \$4,999.00 per year (\$19,996.00) for a period of November 25, 2019 through January 25, 2024. Motion passed unanimously.

**Approve FY2020 Early Intervention Services Grant Application and Initial Budget in the Amount of \$115,740.00 for Grant Period from April 1, 2020 to March 31, 2021**

Dr. Johns moved and Dr. Lakritz seconded a motion to approve the FY2020 Early Intervention Services grant application and initial budget in the amount of \$115,740.00 for a grant period from April 1, 2020 to March 31, 2021 Motion passed unanimously.

**Approve Agreements for the Distribution of Naloxone Kits for a Period of October 1, 2019 to September 28, 2020 for the following:**

- a. Community Drop In Center not to exceed 100 kits or \$1,000.00
- b. Emmanuel Tabernacle Family Worship Center not to exceed 100 kits or \$1,000.00
- c. Family Empowerment Ministries not to exceed 100 kits or \$1,000.00
- d. OhioCan not to exceed 300 kits or \$3,000.

Dr. Johns moved and Mr. Wyatt seconded a motion to approve agreements for the distribution of Naloxone kits for a period of October 1, 2019 to September 28, 2019 with the above organizations and amounts. Motion passed unanimously.

**Approve Travel Authorization**

- a. Diane Thompson, Director of Nursing, for Travel from 12/09/2019 to 12/11/2019, OPHA Public Health Nursing Conference in Columbus, OH not to Exceed \$486.00 (Fund 7601 303001)

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- b. Amanda Morningstar, Nurse Practitioner/Supervisor, for Travel from 12/09/2019 to 12/11/2019, OPHA Public Health Nursing Conference in Columbus, OH not to Exceed \$655.35 (Fund 7601 303001)
- c. Linda Morckel, APC Monitoring & Inspections Supervisor, for Travel from 12/03/2019 to 12/06/2019, EPA Region 5 Ambient Air Monitoring & Quality Assurance Meeting in Chicago, IL not to Exceed \$1,007.50 (Fund 2331, APC)

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

### Acceptance of Reports

- a. Medical Director – Dr. Elias told the board that he has been discussing the possibility of starting an HIV PrEP program.
- b. Nursing/WIC – Dr. Hickman asked Diane Thompson about Hepatitis A outbreak clinics mentioned in the Nursing Division report. Ms. Thompson said that these were on-site clinics where high-risk patients were vaccinated at the site of an outbreak.

Laura Roach reported that the department's WIC program is one of 17 state-wide that has exceeded the expected caseload.

- c. Laboratory – Nothing additional
- d. OPHI/Surveillance – Nothing additional
- e. THRIVE – Jessica Boley reported that THRIVE recently submitted a report to the Ohio Equity Institute, reviewing the program's maternal care analysis.

Dr. Hickman asked about the status of the THRIVE application for Pathways HUB certification. James Adams said that the certifying board will meet in May to consider the application. Dr. Hickman suggested that the department should invite representatives to come and meet with the program's partners.

- f. Environmental Health – Annmarie Butusov reported that the Recycle Center was recently broken in to through the outside fence. She said that they are still investigating but believe that nothing may have been taken.
- g. Air Pollution Control – Nothing additional

Dr. Lakritz left at this time – 1:50 PM.

- h. Vital Statistics – Nothing additional
- i. Fiscal – Nothing additional
- j. Health Commissioner – Mr. Adams reported to the board that plans are being made to remediate the asbestos hazards identified on the second floor. He said that testing has been done and that exposure risk in the rest of the building is minimal. Mr. Adams said that there was a small area of

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lead paint identified as well and that access to the second floor is limited until these problems are resolved.

Dr. Hickman asked Mr. Adams about the department's discipline policy. Mr. Adams said that the board approved the current policy in 2015; that it involves progressive discipline; and that he reviews all employee discipline actions prior to being placed in the employee's file. Mr. Adams additionally stated that section 207.07 of the Canton City Health Code outlines the policy for the board to receive employee complaints. A copy of the current policy was provided to the Board.

- k. Accreditation Team – Robert Knight reported to the board since receiving notice of initial accreditation status, the department will now be responsible for submitting annual reports to the Public Health Accreditation Board and for reaccreditation every five years.

Mayor Bernabei congratulated the entire department on achieving accredited status.

- l. Quality Improvement and Performance Management – Nothing additional.

Mr. Wyatt moved and Ms. Lucas seconded a motion to accept the division reports. Motion passed unanimously.

**Other Business**

Jessica Boley thanked the board for donating a raffle basket for the recent all-staff meeting.

**Next Meeting: Monday, December 16, 2019 at 12:00pm**

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, December 16, 2019 at 12:00 PM.

**Adjournment**

Dr. Johns motioned and Mr. Wyatt seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:58 PM.

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President of the Board of Health

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Secretary to the Board of Health

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Date of Approval



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2312 - STD Control Program</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
52334 - LEXISNEXIS RISK DATA MANAGEMENT INC	1672320-20191130	Database Services for 2019	Edit		11/30/2019	12/30/2019	12/10/2019			180.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>180.00</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9842851445	Cell Phone Service for LTC, DIS and EIS	Open		11/23/2019	12/15/2019	12/10/2019			51.11	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>51.11</u>
Account <b>734.13 - Supplies Freight</b>											
52755 - VERICOR, LLC	006723	Portable Cool Cube Cooler for Clinic	Edit		11/20/2019	12/20/2019	12/10/2019			21.29	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>21.29</u>
Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b>											
52755 - VERICOR, LLC	006723	Portable Cool Cube Cooler for Clinic	Edit		11/20/2019	12/20/2019	12/10/2019			799.00	
									Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b> Totals	Invoice Transactions 1	<u>799.00</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
7335 - HUNTINGTON NATIONAL BANK	S.Ahmad Travel	Transforming Care HIV Conf, 10/19/19-10/18/19, Columbus, OH	Edit		12/11/2019	12/11/2019	12/11/2019			244.00	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 1	<u>244.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 5	<u>\$1,295.40</u>
									Fund <b>2312 - STD Control Program</b> Totals	Invoice Transactions 5	<u>\$1,295.40</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2313 - Local Health Dept Prev Support</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	978741	Electronic Medical Record System Fees, 2019	Edit		12/01/2019	12/31/2019	12/10/2019			94.00
52558 - TLIK LLC	10/31/19 Mtg	All Staff Meeting venue/food Services	Edit		11/21/2019	12/10/2019	12/10/2019			753.25
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions	2	<u>\$847.25</u>
							Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions	2	<u>\$847.25</u>
							Fund <b>2313 - Local Health Dept Prev Support</b> Totals	Invoice Transactions	2	<u>\$847.25</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2314 - Infant Mortality Reduction</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
50073 - TIME WARNER CABLE	312	Internet Access for	Open		12/05/2019	12/21/2019	12/10/2019			134.97	
	559704120519	THRIVE, Remainder of 2019									
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	<u>\$134.97</u>
Account <b>705.06 - Professional Services Other Professional Services</b>											
51744 - HOSPITAL COUNCIL OF NORTHWEST OHIO	CCS Licenses	CCS Licenses for Stark County Pathways HUB Supervisors	Edit		12/02/2019	12/10/2019	12/10/2019			36,000.00	
4168 - KENT STATE UNIVERSITY	416371-32	Comprehensive Evalutaion of Stark County THRIVE Program	Edit		12/06/2019	12/10/2019	12/10/2019			4,108.65	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$40,108.65</u>
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
22899 - GRAPHIC ENTERPRISES	21AR13884,	21ar923218	Open		10/09/2019	10/19/2019	12/10/2019			218.50	
									Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals	Invoice Transactions 1	<u>\$218.50</u>
Account <b>713.13 - Utilities Telephone</b>											
50073 - TIME WARNER CABLE	3	Telephone Service for THRIVE Offices	Open		12/05/2019	12/21/2019	12/10/2019			179.94	
	12559704120519										
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$179.94</u>
Account <b>734.12 - Supplies Outside Printing</b>											
51821 - USA QUICKPRINT	315204	Posters and Postcards for Neighborhood Navigator	Edit		11/20/2019	12/10/2019	12/10/2019			637.09	
									Account <b>734.12 - Supplies Outside Printing</b> Totals	Invoice Transactions 1	<u>\$637.09</u>
Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99)</b>											
9789 - DELL MARKETING L.P.	10349483874	Dell Chromebook	Edit		10/30/2019	12/10/2019	12/10/2019			380.56	
									Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99)</b> Totals	Invoice Transactions 1	<u>\$380.56</u>
Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b>											
42459 - MARC'S	089606	Food and various supplies for THRIVE Meetings/Events	Edit		12/02/2019	12/10/2019	12/10/2019			128.64	
									Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b> Totals	Invoice Transactions 1	<u>\$128.64</u>
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>											
52040 - SurveyMonkey Inc	35072629	1 Year Membership to Survey Monkey	Open		12/03/2019	12/10/2019	12/10/2019			900.00	
									Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b> Totals	Invoice Transactions 1	<u>\$900.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 9	<u>\$42,688.35</u>
									Fund <b>2314 - Infant Mortality Reduction</b> Totals	Invoice Transactions 9	<u>\$42,688.35</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2316 - WIC</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
85 - ALLIANCE CITY HEALTH DEPT	Nov19 WIC Grant	WIC Program Sub-grantee, 4th Qtr 2019	Edit		12/10/2019	12/10/2019	12/10/2019			8,684.31	
1121 - MASSILLON CITY HEALTH DEPT	Nov19 WIC Grant	WIC Program Sub-grantee, 4th Qtr 2019	Edit		12/10/2019	12/10/2019	12/10/2019			10,440.57	
1800 - STARK COUNTY HEALTH DEPARTMENT	Nov19 WIC Grant	WIC Program Sub-grantee, 4th Qtr 2019	Edit		12/03/2019	12/10/2019	12/10/2019			28,868.97	
									Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals	Invoice Transactions 3	<u>\$47,993.85</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9842825037	WIC Peer Helper Cell Phones	Open		11/23/2019	12/15/2019	12/10/2019			55.41	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$55.41</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
7335 - HUNTINGTON NATIONAL BANK	L.Roach Travel	OH WIC Director's Mtg, 11/06/19 - 11/07/19, Columbus OH	Edit		12/11/2019	12/11/2019	12/11/2019			122.00	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 1	<u>\$122.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 5	<u>\$48,171.26</u>
									Fund <b>2316 - WIC</b> Totals	Invoice Transactions 5	<u>\$48,171.26</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2318 - HIV Prevention</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51874 - VERIZON WIRELESS	9842859494 (2)	Surface 3 Service for DIS	Open		11/23/2019	12/15/2019	12/10/2019			40.17	
51874 - VERIZON WIRELESS	9842859494 (3)	Monthly Tablet data service for LTC	Open		11/23/2019	12/15/2019	12/10/2019			40.17	
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 2	<u>\$80.34</u>
Account <b>705.40 - Professional Services Advertising/Sponsorship</b>											
52765 - iHEART MEDIA	4915232482	HIV Prevention Adversiting on 106.9 FM - 53 Spots	Edit		12/10/2019	12/10/2019	12/10/2019			2,500.00	
50323 - LAMAR COMPANIES	110886089,	110886086, 110886097, 110901081	Edit		11/18/2019	12/18/2019	12/10/2019			7,891.00	
25697 - METRO REGIONAL TRANSIT AUTHORITY	37413	Bus Wraps for HIV Prevention	Edit		11/01/2019	12/10/2019	12/10/2019			2,530.00	
52620 - WDPN-AM/ WDJQ-FM RADIO STATIONS	8483-3, 8483-4	Q92 Radio Ads, HIV Prevention	Edit		11/30/2019	12/10/2019	12/10/2019			1,029.50	
51500 - ALPHA MEDIA LLC	1191218035	1191218034	Edit		12/08/2019	12/11/2019	12/11/2019			2,500.00	
1902 - THE REPOSITORY	998862	Repository and The Independent Ads for HIV Prevention	Edit		12/01/2019	12/11/2019	12/11/2019			1,104.00	
									Account <b>705.40 - Professional Services Advertising/Sponsorship</b> Totals	Invoice Transactions 6	<u>\$17,554.50</u>
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
52684 - JEFFERSON COUNTY HEALTH DEPT	Aug-Sept19 HIV	FY19 HIV Grant	Paid by Check # 657370		10/30/2019	11/22/2019	12/10/2019		12/10/2019	6,636.43	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Nov19 HIV Grant	FY19 HIV Sub-grantee	Edit		11/30/2019	12/10/2019	12/10/2019			2,964.09	
85 - ALLIANCE CITY HEALTH DEPT	Nov19 HIV Grant	FY19 HIV Sub-grantee	Edit		12/03/2019	12/11/2019	12/11/2019			2,343.50	
52684 - JEFFERSON COUNTY HEALTH DEPT	Nov19 HIV Grant	FY19 HIV Grant	Edit		12/05/2019	12/11/2019	12/11/2019			2,452.77	
									Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals	Invoice Transactions 4	<u>\$14,396.79</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9842851445	Cell Phone Service for LTC, DIS and EIS	Open		11/23/2019	12/15/2019	12/10/2019			50.96	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$50.96</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
905 - INDEPENDENCE BUSINESS SUPPLY	1702101-0	1702101-1	Edit		11/22/2019	12/11/2019	12/11/2019			656.16	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$656.16</u>
Account <b>772.20 - Travel Registration/Tuition</b>											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT Dec19 Travel	Biomedical HIV Prevention Summit, 12/2/19-12/4/19, Houston, TX	Edit		12/10/2019	12/10/2019	12/10/2019			285.00	



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2318 - HIV Prevention</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>772.20 - Travel Registration/Tuition</b>											
51329 - STARK CTY MENTAL HEALTH & ADDICTION RECVY	8241	Opiate Symposium Registration, 11/13/2019, Canton, OH	Edit		12/02/2019	12/10/2019	12/10/2019			40.00	
									Account <b>772.20 - Travel Registration/Tuition</b> Totals	Invoice Transactions 2	\$325.00
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
2137 - CITY TREASURER FOR:DEPOSIT ONLY	Dec19 Travel	Biomedial HIV Prevention Summit, 12/2/19-12/4/19, Houston, TX	Edit		12/10/2019	12/10/2019	12/10/2019			551.24	
52511 - DAVID MCCARTNEY	Dec19 Travel	Biomedial HIV Prevention Summit, 12/2/19-12/4/19, Houston, TX	Edit		12/10/2019	12/10/2019	12/10/2019			211.53	
7335 - HUNTINGTON NATIONAL BANK	Travel- S. Ahmad	DIS Training, 10/27/19 - 11/1/19, Columbus, OH	Edit		12/11/2019	12/11/2019	12/11/2019			610.00	
7335 - HUNTINGTON NATIONAL BANK	D.McCartney	Biomedial HIV Prevention Summit, 12/2/19-12/4/19, Houston, TX	Edit		12/11/2019	12/11/2019	12/11/2019			372.06	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 4	\$1,744.83
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 20	\$34,808.58
									Fund <b>2318 - HIV Prevention</b> Totals	Invoice Transactions 20	\$34,808.58



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2319 - Early Intervention Services</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51874 - VERIZON WIRELESS	9842859494 (1)	Surface 3 Service for EIS Navigator	Open		11/23/2019	12/15/2019	12/10/2019			40.17	
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	<u>40.17</u>
Account <b>705.40 - Professional Services Advertising/Sponsorship</b>											
52746 - WEWS	602391-1	Spotlight 5 interview for PrEP/PAPI awareness in 17 Oh counties	Edit		11/24/2019	12/10/2019	12/10/2019			2,550.00	
52745 - EM MEDIA INC	19-Dec	HIV Prevention Billboards in Jefferson County	Edit		12/09/2019	12/11/2019	12/11/2019			3,360.00	
									Account <b>705.40 - Professional Services Advertising/Sponsorship</b> Totals	Invoice Transactions 2	<u>\$5,910.00</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9842851445	Cell Phone Service for LTC, DIS and EIS	Open		11/23/2019	12/15/2019	12/10/2019			50.96	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$50.96</u>
Account <b>772.20 - Travel Registration/Tuition</b>											
51329 - STARK CTY MENTAL HEALTH & ADDICTION RECVY	8241	Opiate Symposium Registration, 11/13/2019, Canton, OH	Edit		12/02/2019	12/10/2019	12/10/2019			20.00	
									Account <b>772.20 - Travel Registration/Tuition</b> Totals	Invoice Transactions 1	<u>\$20.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 5	<u>\$6,021.13</u>
									Fund <b>2319 - Early Intervention Services</b> Totals	Invoice Transactions 5	<u>\$6,021.13</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2320 - Nursing Clinic Activity Fund</b>										
Department <b>303002 - Travel Clinic</b>										
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>										
Berdandino Lopez-Velasquez		Patient Overpayment of	Edit		12/10/2019	12/10/2019	12/10/2019			76.28
		Payment Patient's services								
Calvin C Wiegref		Patient Patient reimbursement	Edit		12/10/2019	12/10/2019	12/10/2019			82.49
		Payment for overpayment								
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals								Invoice Transactions	2	<u>\$158.77</u>
Department <b>303002 - Travel Clinic</b> Totals								Invoice Transactions	2	<u>\$158.77</u>
Fund <b>2320 - Nursing Clinic Activity Fund</b> Totals								Invoice Transactions	2	<u>\$158.77</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2321 - Get Vaccinated Ohio (IAP)</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>										
85 - ALLIANCE CITY HEALTH DEPT	Nov19 GV Grant	FY20 Get Vaccinated Grant	Edit		12/03/2019	12/10/2019	12/10/2019			183.00
1800 - STARK COUNTY HEALTH DEPARTMENT	Nov19 GV Grant	FY20 Get Vaccinated Grant	Edit		12/05/2019	12/11/2019	12/11/2019			3,155.00
							Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals		Invoice Transactions 2	<u>\$3,338.00</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 2	<u>\$3,338.00</u>
							Fund <b>2321 - Get Vaccinated Ohio (IAP)</b> Totals		Invoice Transactions 2	<u>\$3,338.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2322 - Dental Sealant</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
40279 - ALISON GIAMMARCO	Nov19 Dental	Dental Hygienist Services for 2019	Paid by Check # 657188		11/26/2019	12/03/2019	12/06/2019		12/06/2019	1,098.09	
38676 - ANNA MAYLE	Nov19 Dental	Dental Hygienist Services for 2019	Paid by Check # 657196		11/26/2019	12/03/2019	12/06/2019		12/06/2019	596.92	
20238 - MEREDITH ROBESON, D.D.S	Dec19 Dental	Dentist Services for 2019	Edit		12/08/2019	12/10/2019	12/10/2019			200.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 3	<u>\$1,895.01</u>
Account <b>734.13 - Supplies Freight</b>											
29972 - PULPDENT CORPORATION	2043891 (1)	Dental Supplies, 2019	Edit		11/14/2019	12/10/2019	12/10/2019			8.40	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>\$8.40</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
29972 - PULPDENT CORPORATION	2043891 (1)	Dental Supplies, 2019	Edit		11/14/2019	12/10/2019	12/10/2019			406.24	
29972 - PULPDENT CORPORATION	2043891 (2)	Dental Supplies for 2019	Edit		11/14/2019	12/10/2019	12/10/2019			213.00	
50289 - WISE OWL	4000	Teacher incentive gift cards for dental sealant program	Edit		11/25/2019	12/10/2019	12/10/2019			100.00	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 3	<u>\$719.24</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 7	<u>\$2,622.65</u>
									Fund <b>2322 - Dental Sealant</b> Totals	Invoice Transactions 7	<u>\$2,622.65</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2324 - NALOXONE ACCESS GRANT FUND</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>772.20 - Travel Registration/Tuition</b>										
2137 - CITY TREASURER ONLY	FOR:DEPOSIT	Reim to fund2319	Amanda Archer Travel, 9/12/19-9/13/19, Columbus, OH	Paid by Check # 657346	11/22/2019	11/22/2019	12/10/2019		12/10/2019	40.00
51329 - STARK CTY MENTAL HEALTH & ADDICTION RECVY	8241		Opiate Symposium Registration, 11/13/2019, Canton, OH	Edit	12/02/2019	12/10/2019	12/10/2019			20.00
							Account <b>772.20 - Travel Registration/Tuition</b> Totals		Invoice Transactions 2	<u>\$60.00</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>										
2137 - CITY TREASURER ONLY	FOR:DEPOSIT	Reim to fund2319	Amanda Archer Travel, 9/12/19-9/13/19, Columbus, OH	Paid by Check # 657346	11/22/2019	11/22/2019	12/10/2019		12/10/2019	111.33
							Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals		Invoice Transactions 1	<u>\$111.33</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 3	<u>\$171.33</u>
							Fund <b>2324 - NALOXONE ACCESS GRANT FUND</b> Totals		Invoice Transactions 3	<u>\$171.33</u>



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G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2328 - Public Health Infrastructure</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.22 - Professional Services MARCS Radio Service Fee</b>										
1941 - TREASURER STATE OF OHIO	20RC00998	Marc's Radios, 07/01/2019 - 06/30/2020	Edit		11/01/2019	12/10/2019	12/10/2019			800.32
							Account <b>705.22 - Professional Services MARCS Radio Service Fee</b> Totals		Invoice Transactions 1	\$800.32
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 1	\$800.32
							Fund <b>2328 - Public Health Infrastructure</b> Totals		Invoice Transactions 1	\$800.32



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2331 - Air Pollution (134)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
1941 - TREASURER STATE OF OHIO	RS0120519	Analysis of filters for Pb and metals, as needed in 2019	Edit		12/05/2019	12/10/2019	12/10/2019			1,935.00	
30760 - AULTWORKS	205495	Asbestos Safety Equipment medical testing - APC	Edit		12/04/2019	12/11/2019	12/11/2019			20.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$1,955.00</u>
Account <b>713.12 - Utilities Electric</b>											
1366 - OHIO EDISON CO.	Nov19 APC Elec	110 033 872 497	Edit		12/06/2019	12/27/2019	12/11/2019			81.33	
									Account <b>713.12 - Utilities Electric</b> Totals	Invoice Transactions 1	<u>\$81.33</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9842859689	APC Cell Phone Service, Open Staff Field Work			11/23/2019	12/15/2019	12/10/2019			172.98	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$172.98</u>
Account <b>734.13 - Supplies Freight</b>											
445 - COLE-PARMER INSTRUMENT CO	2071815	Air Monitoring Supplies	Edit		12/15/2019	12/10/2019	12/10/2019			48.97	
7335 - HUNTINGTON NATIONAL BANK	APC Supplies	PM2.5 Datat Retrieval Part - Ordered from Provantage	Edit		12/11/2019	12/11/2019	12/11/2019			4.95	
39452 - UPS	E11A07479	Freight and Shipping, as needed in 2019	Edit		11/23/2019	12/11/2019	12/11/2019			32.74	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 3	<u>\$86.66</u>
Account <b>734.57 - Supplies Machine Parts and Supplies</b>											
445 - COLE-PARMER INSTRUMENT CO	2071815	Air Monitoring Supplies	Edit		12/15/2019	12/10/2019	12/10/2019			414.28	
7335 - HUNTINGTON NATIONAL BANK	APC Supplies	PM2.5 Datat Retrieval Part - Ordered from Provantage	Edit		12/11/2019	12/11/2019	12/11/2019			3.40	
									Account <b>734.57 - Supplies Machine Parts and Supplies</b> Totals	Invoice Transactions 2	<u>\$417.68</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
39909 - LINDA MORCKEL	Dec19 Travel	EPA Regional 5 Mtg, 12/3/19-12/6/19, Columbus, OH	Edit		12/10/2019	12/10/2019	12/10/2019			454.35	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 1	<u>\$454.35</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 10	<u>\$3,168.00</u>
									Fund <b>2331 - Air Pollution (134)</b> Totals	Invoice Transactions 10	<u>\$3,168.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2351 - Food Protection Program</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	68495468668	533543844585	Edit		11/18/2019	02/05/2020	12/11/2019			32.97	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$32.97</u>
Account <b>734.13 - Supplies Freight</b>											
43051 - SYNCB/AMAZON	68495468668	533543844585	Edit		11/18/2019	02/05/2020	12/11/2019			19.19	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>\$19.19</u>
Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b>											
43051 - SYNCB/AMAZON	68495468668	533543844585	Edit		11/18/2019	02/05/2020	12/11/2019			532.40	
									Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b> Totals	Invoice Transactions 1	<u>\$532.40</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
43051 - SYNCB/AMAZON	68495468668	533543844585	Edit		11/18/2019	02/05/2020	12/11/2019			447.38	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 1	<u>\$447.38</u>
Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99)</b>											
43051 - SYNCB/AMAZON	68495468668	533543844585	Edit		11/18/2019	02/05/2020	12/11/2019			399.78	
									Account <b>734.71 - Supplies Computer Equip (\$0-\$999.99)</b> Totals	Invoice Transactions 1	<u>\$399.78</u>
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>											
1941 - TREASURER STATE OF OHIO	Nov19 FSO	2019 Food Service Operation Reimb. to the State, as needed	Edit		12/11/2019	12/11/2019	12/11/2019			196.00	
1941 - TREASURER STATE OF OHIO	Nov19 RFE	2019 Retail Food Establishment Reimb. to the State, as needed	Edit		12/11/2019	12/11/2019	12/11/2019			28.00	
									Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals	Invoice Transactions 2	<u>\$224.00</u>
Account <b>772.20 - Travel Registration/Tuition</b>											
7335 - HUNTINGTON NATIONAL BANK	ServSafe Classes	ServSafe Classes Online - Kristen Schen	Edit		12/11/2019	12/11/2019	12/11/2019			167.95	
									Account <b>772.20 - Travel Registration/Tuition</b> Totals	Invoice Transactions 1	<u>\$167.95</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 8	<u>\$1,823.67</u>
									Fund <b>2351 - Food Protection Program</b> Totals	Invoice Transactions 8	<u>\$1,823.67</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2354 - Solid Waste Program</b>											
Department <b>307001 - Environmental Health Administration</b>											
Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b>											
43051 - SYNCB/AMAZON	979964938689	Rubbermaid Utility Service Cart for Recycle Center	Edit		11/22/2019	02/05/2020	12/11/2019			149.87	
43051 - SYNCB/AMAZON	578936934469	Industrial & Warehouse Ladder with Handrails for Re cycle Center	Edit		11/22/2019	02/05/2020	12/11/2019			432.04	
43051 - SYNCB/AMAZON	468539798655	Equipment for Recycle Center	Edit		11/06/2019	01/05/2020	12/11/2019			298.93	
43051 - SYNCB/AMAZON	954699869838	833467873857	Edit		11/16/2019	02/05/2020	12/11/2019			89.75	
43051 - SYNCB/AMAZON	Recycle Center	See Attached Invoice List	Edit		12/11/2019	12/11/2019	12/11/2019			59.99	
									Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals</b>	Invoice Transactions 5	<u>\$1,030.58</u>
Account <b>734.21 - Supplies Fuels</b>											
38997 - MATHESON TRI-GAS INC	20831860	Petroleum gas for forklift at Recycle Center	Edit		12/02/2019	01/01/2020	12/11/2019			46.95	
									Account <b>734.21 - Supplies Fuels Totals</b>	Invoice Transactions 1	<u>\$46.95</u>
Account <b>734.52 - Supplies Uniform Supplies</b>											
1598 - RED WING SHOE STORE	524-1-66081	Safety Boots for Antjaun Davis-Rice	Edit		11/17/2019	12/11/2019	12/11/2019			150.00	
									Account <b>734.52 - Supplies Uniform Supplies Totals</b>	Invoice Transactions 1	<u>\$150.00</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
43051 - SYNCB/AMAZON	954699869838	833467873857	Edit		11/16/2019	02/05/2020	12/11/2019			334.00	
43051 - SYNCB/AMAZON	Recycle Center	See Attached Invoice List	Edit		12/11/2019	12/11/2019	12/11/2019			351.71	
									Account <b>734.58 - Supplies Miscellaneous Supplies Totals</b>	Invoice Transactions 2	<u>\$685.71</u>
									Department <b>307001 - Environmental Health Administration Totals</b>	Invoice Transactions 9	<u>\$1,913.24</u>
									Fund <b>2354 - Solid Waste Program Totals</b>	Invoice Transactions 9	<u>\$1,913.24</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 4501 - Capital Projects</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.13 - Professional Services Building Maintenance</b>										
883 - HZW ENVIRONMENTAL CONSULTANTS	A19045-02	Asbesto sampling and survey report for 2nd Floor of Sears Bldg	Edit		11/18/2019	12/10/2019	12/10/2019			1,600.00
51054 - MOTTER & MEADOWS ARCHITECTS	19164 - A	Complete drawings for APC Office Remodel	Edit		11/25/2019	12/16/2019	12/10/2019			860.00
							Account <b>705.13 - Professional Services Building Maintenance</b> Totals		Invoice Transactions 2	<u>\$2,460.00</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 2	<u>\$2,460.00</u>
							Fund <b>4501 - Capital Projects</b> Totals		Invoice Transactions 2	<u>\$2,460.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 7601 - Health Fund</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51874 - VERIZON WIRELESS	9843048059	Monthly hot spot	Open		11/26/2019	12/18/2019	12/10/2019			40.17	
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	\$40.17
Account <b>705.06 - Professional Services Other Professional Services</b>											
52602 - DEANS FUNERAL HOME LIMITED	R.Chalfant Indig	Indigent Cremation for Robert Chalfant Jr, DOD: 11/09/2019	Edit		11/21/2019	12/10/2019	12/10/2019			495.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	\$495.00
Account <b>705.13 - Professional Services Building Maintenance</b>											
883 - HZW ENVIRONMENTAL CONSULTANTS	A19045-02	Asbesto sampling and survey report for 2nd Floor of Sears Bldg	Edit		11/18/2019	12/10/2019	12/10/2019			100.00	
									Account <b>705.13 - Professional Services Building Maintenance</b> Totals	Invoice Transactions 1	\$100.00
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
27986 - R & G JANITORIAL, INC.	3178	Monthly Cleaning Services (Oct-Dec)	Edit		11/30/2019	12/10/2019	12/10/2019			2,000.00	
									Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals	Invoice Transactions 1	\$2,000.00
Account <b>705.22 - Professional Services MARCS Radio Service Fee</b>											
1941 - TREASURER STATE OF OHIO	20RC00998	Marc's Radios, 07/01/2019 - 06/30/2020	Edit		11/01/2019	12/10/2019	12/10/2019			759.68	
									Account <b>705.22 - Professional Services MARCS Radio Service Fee</b> Totals	Invoice Transactions 1	\$759.68
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9840826868,	9842879530	Open		11/23/2019	12/15/2019	12/10/2019			52.72	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	\$52.72
Account <b>734.13 - Supplies Freight</b>											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	369279	Paper towels and toilet paper	Edit		11/26/2019	12/10/2019	12/10/2019			4.00	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	\$4.00
Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b>											
43051 - SYNCB/AMAZON	578936934469	Industrial & Warehouse Ladder with Handrails for Re cycle Center	Edit		11/22/2019	02/05/2020	12/11/2019			414.73	
43051 - SYNCB/AMAZON	468539798655	Equipment for Recycle Center	Edit		11/06/2019	01/05/2020	12/11/2019			5.30	
									Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b> Totals	Invoice Transactions 2	\$420.03
Account <b>734.52 - Supplies Uniform Supplies</b>											
1598 - RED WING SHOE STORE	524-2-46695	Safety Boots for: Smith, Schen, Nettey, Recycle Center Manager	Edit		11/26/2019	12/11/2019	12/11/2019			150.00	
									Account <b>734.52 - Supplies Uniform Supplies</b> Totals	Invoice Transactions 1	\$150.00



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 7601 - Health Fund</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	369279	Paper towels and toilet paper	Edit		11/26/2019	12/10/2019	12/10/2019			261.88	
43051 - SYNCB/AMAZON		Recycle Center See Attached Invoice List	Edit		12/11/2019	12/11/2019	12/11/2019			45.71	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 2	<u>\$307.59</u>
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>											
1364 - OHIO DIVISION OF REAL ESTATE	Nov19	Burial Permits Reimbursements	Edit		12/10/2019	12/10/2019	12/10/2019			255.00	
									Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals	Invoice Transactions 1	<u>\$255.00</u>
Account <b>772.20 - Travel Registration/Tuition</b>											
3675 - THE OHIO STATE UNIVERSITY	2019-017	Public Health Improvement Exchange, 11/19-11/20/19, Columbus, OH	Edit		11/19/2019	12/11/2019	12/11/2019			95.00	
									Account <b>772.20 - Travel Registration/Tuition</b> Totals	Invoice Transactions 1	<u>\$95.00</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
7335 - HUNTINGTON NATIONAL BANK	Nov19	S. Smith Public Health Improvement Exchange, 11/19-11/20/19, Columbus, OH	Edit		12/11/2019	12/11/2019	12/11/2019			101.00	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 1	<u>\$101.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 15	<u>\$4,780.19</u>
Department <b>303001 - Nurses</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
41842 - DUTCH GIRL CLEANERS	AO61906	Cleaning services for lab coats	Edit		11/29/2019	12/10/2019	12/10/2019			23.00	
51158 - JON ELIAS M.D.	Nov19	Medical Director Services (Oct-Dec)	Edit		12/01/2019	12/10/2019	12/10/2019			1,000.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$1,023.00</u>
Account <b>713.13 - Utilities Telephone</b>											
177 - AT&T	3304547664	11 Nursing 2nd Fax Line	Paid by Check # 656846		11/16/2019	12/05/2019	11/27/2019		11/27/2019	41.02	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$41.02</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
548 - DAVIES DRUG	00085126	Clinic supplies, as needed	Edit		12/02/2019	12/10/2019	12/10/2019			103.60	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 1	<u>\$103.60</u>
Account <b>772.20 - Travel Registration/Tuition</b>											
36077 - OHIO PUBLIC HEALTH ASSOCIATION	02192	Diane Thompson OPHA Conf. Registration	Open		11/27/2019	12/10/2019	12/10/2019			171.00	



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/22/19 - 12/11/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 7601 - Health Fund</b>										
Department <b>303001 - Nurses</b>										
Account <b>772.20 - Travel Registration/Tuition</b>										
36077 - OHIO PUBLIC HEALTH ASSOCIATION	02193	Amanda Morningstar OPHA Conference Reg.	Open		11/27/2019	12/10/2019	12/10/2019			238.50
51329 - STARK CTY MENTAL HEALTH & ADDICTION RECVY	8241	Opiate Symposium Registration, 11/13/2019, Canton, OH	Edit		12/02/2019	12/10/2019	12/10/2019			120.00
							Account <b>772.20 - Travel Registration/Tuition</b> Totals		Invoice Transactions 3	<u>\$529.50</u>
							Department <b>303001 - Nurses</b> Totals		Invoice Transactions 7	<u>\$1,697.12</u>
Department <b>304001 - Lab</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
51563 - STERICYCLE	1009548861	Infectious Waste Disposal, Lab	Edit		11/30/2019	12/10/2019	12/10/2019			137.25
34284 - REAM & HAAGER LABORATORY	4338671, 4338672	Laboratory Testing Services for Water	Edit		12/09/2019	12/11/2019	12/11/2019			84.00
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 2	<u>\$221.25</u>
Account <b>734.13 - Supplies Freight</b>										
7835 - FISHER HEALTH CARE	3980622	Laboratory Clinic Supplies	Edit		11/21/2019	12/10/2019	12/10/2019			82.85
2067 - WEBER SCIENTIFIC	862706	Lab Supplies for Non Clinic Programs	Edit		11/22/2019	12/10/2019	12/10/2019			38.58
							Account <b>734.13 - Supplies Freight</b> Totals		Invoice Transactions 2	<u>\$121.43</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
7835 - FISHER HEALTH CARE	3980622	Laboratory Clinic Supplies	Edit		11/21/2019	12/10/2019	12/10/2019			122.32
2067 - WEBER SCIENTIFIC	862706	Lab Supplies for Non Clinic Programs	Edit		11/22/2019	12/10/2019	12/10/2019			66.22
							Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals		Invoice Transactions 2	<u>\$188.54</u>
							Department <b>304001 - Lab</b> Totals		Invoice Transactions 6	<u>\$531.22</u>
							Fund <b>7601 - Health Fund</b> Totals		Invoice Transactions 28	<u>\$7,008.53</u>
							Grand Totals		Invoice Transactions 118	<u>\$157,296.48</u>

\* = Prior Fiscal Year Activity



**Public Health**  
Prevent, Promote, Protect.

Canton City Public Health

**Board of Health Meeting**  
Tuesday, December 17, 2019 @ 1:00pm – Board Room  
**Miscellaneous Items**

1. Position Classification Schedule/Memo
2. Draft Board Meeting Dates



**Public Health**  
Prevent. Promote. Protect.

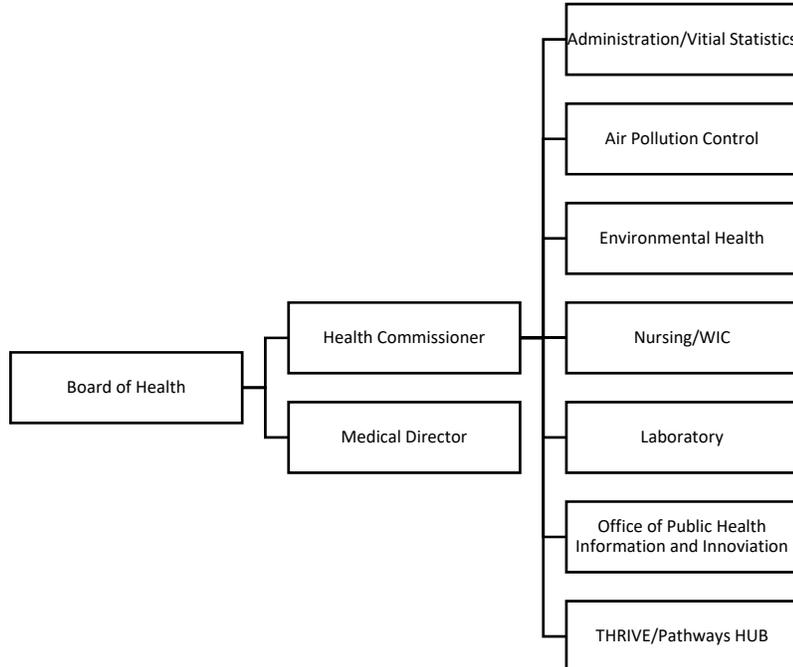
**Canton City Public Health**

Date: December 17, 2019  
To: Canton City Board of Health  
From: James Adams, Health Commissioner  
Subject: Approval of Revised Position Classification Schedule

We are asking the Board of Health to approve a revised Position Classification Schedule for Canton City Public Health. The position classification schedule is the document that controls the number and organizational assignments for staff working at the health department. It is subject to frequent changes with the changing staffing needs of the department.

We are asking you to approve a revision to this schedule for the following reasons:

- Over the years the schedule has accumulated many artifacts and notes from previous revisions. Your approval today will in effect “reset the clock” with a new approval date for the entire department position classification schedule.
- The old schedule has a number of old and outdated position classifications that are no longer used. They are being eliminated in the new schedule. We have also eliminated positions from the new schedule that we do not plan on filling in 2020.



*Generalized Organizational Chart - Canton City Public Health. 12/17/2019*

This organizational chart represents the current organizational structure of Canton City Public Health as of December 17, 2019. It is general in nature and does not show all organizational details. It is meant to serve as a visual reference for the organization of the position classification schedule. The position classification list in each “box” on the chart to the right of the Health Commissioner is documented in a separate page in the position classification schedule. Note that the Medical Director is not an employee of the Board of Health and serves in this role as a contractual agent.

### **Administration and Vital Statistics**

- Eliminated positions that are not filled. (part time Public Health Clerk, Public Health Technician).
- Moved Preparedness Coordinator to Office of Public Health Information and Innovation.

### **Air Pollution Control**

- Eliminated old positions that will no longer be used. (Public Health Clerks, Part time positions).

### **Environmental Health**

- Eliminated old positions that will no longer be used (part time Public Health Clerk, EH Technician, part time PH Tech II, PH Clerk II, part time PH Clerk).

### **Nursing/WIC**

- Eliminated several unused positions that are no longer used.

### **Laboratory**

- Eliminated unused positions of Lab Tech I and II, and Lab Helper Assistant.

### **Office of Public Health Information and Innovation**

- Add positions of Director (R8), Performance Manager (R5), Outreach Specialist (PT2), and PH Tech (PT11).
- Remove position of Epidemiologist II (these functions were combined with the Director position).
- Moved Preparedness Coordinator from Admin.
- Moved positions associated with the THRIVE program to their own classification schedule.

### **THRIVE/Pathways HUB**

- Added THRIVE program as a new organizational unit for the purposes of the position classification schedule.
- Moved positions that were previously associated with OPHI to this new classification unit.

For your reference we have included:

- The most current approved position classification schedule as of November 25, 2019.
- The proposed new position classification schedule as of December 17, 2019.
- The current approved wage and salary schedule (revised 8/24/2015).

# **Canton City Public Health**

**CURRENT**

## **Position Classification Schedule as of November 25, 2019**

**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

**ADMINISTRATION & VITAL STATISTICS DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Health Commissioner	825	1	1	10
Public Health Clerk II	830	4	1	2
Public Health Clerk I	831		2	1
Public Health Clerk I (Part-time hourly)	834			PT1
Public Health Technician (Part-time hourly)	898			PT11
Fiscal Officer	852	1	1	6
Executive Assistant	853	1	1	4

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**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

**AIR POLLUTION CONTROL DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
APC Director	835	1	1	8
APC Permitting & Compliance Supervisor	844	7		7
APC Engineer	836		6	6
APC Engineering Technician I	839		1	5
APC Engineering Technician II	847			6
APC Monitoring & Inspection Supervisor	838	3	1	6
APC Monitoring & Inspection Technician	846		2	5
Public Health Clerk I	831	1		1
Public Health Clerk II	830			2
Public Health Clerk (Part-time Hourly)	834			PT1
APC Technical Assistant (Part-time hourly)	801			PT3
APC Technician (Part-time Hourly) Seasonal	851	2		PT11

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**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

**ENVIRONMENTAL HEALTH DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Director of Environmental Health	845	1		R8
Director of Environmental Health No MPH	800		1	R7
Staff Sanitarian I	885	10	4	R4
Staff Sanitarian II	855		2	R5
Staff Sanitarian III	856		2	R6
Administrative Specialist III	813	1	1	R4
Public Health Clerk I (Part-time hourly)	834	1		PT1
Recycling Center Manager	849	4	1	R3
Environmental Health Technician	854			R3
Public Health Technician II (Part-time hourly)	899			PT3
Recycling Public Health Technician (Part-time hourly)	853		2	PT13
Public Health Technician (Part-time hourly)	898			PT11

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**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

**LABORATORY DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Laboratory Director	872	1	1	7
Laboratory Technician	868	3	1	4
Laboratory Technician I	867			4
Laboratory Technician II	870			5
Laboratory Technician (Part-time Hourly)	869		1	PT4
Laboratory Helper & Assistant	871	1		PT11
		<b>5</b>	<b>3</b>	

**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

**NURSING DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Director of Nursing	880	1	1	R8
Staff Nurse II	881	7	5	5
Staff Nurse III	892		0	6
Disease Intervention Specialist	885		1	6
Linkage to Care Specialist (Part-Time Hourly)	<b>902</b>	1	1	PT5
Health Services Coordinator	882	1	1	6
Office Manager	875	1	1	4
Public Health Clerk I	831	2		1
Public Health Clerk II	830		2	2
Clinical Receptionist/Office Assistant	863		2	2
Advanced Nurse Practitioner- PT (Part-time hourly)	874	1		PT10
Family Nurse Practitioner/Nursing Supervisor (Staff Nurse III)	900	1	1	7
Early Intervention Specialist Navigator	903	1	1	5
Medical Services Director (Part-time Salary)	829	1		9
Clinic Physician (Part-time Hourly)	883	2		PT12
Public Health Nurse (Part-time Hourly)	893	3		PT5

**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

<b>NURSING DIVISION</b>
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Classification	Code	Allowed # of Employees	Employed by CCPH	Pay Range
Public Health Clerk I (Part-time Hourly)	834	1		PT1
Interpreter (Part-time Hourly)	878	1		PT4 (Clinic Assistant)
Public Health Intervention Specialist	879	2		
Dental Program Manager (Part-time Hourly)	877	1	1	PT4 (Clinic Assistant)

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**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

**OFFICE OF PUBLIC HEALTH INFORMATION DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Office of Public Health Information Director	New	1		R8
Performance Improvement and Accreditation Coordinator	New	1		R5
Public Health Technician (Part-time hourly)	898	1		PT11
Epidemiologist I	896	1		5
Epidemiologist II	859		1	6
Outreach Specialist	864	1	1	PT2
Preparedness Coordinator	824	1	1	R5

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**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

<b>THRIVE</b>				
<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Project Manager	873	1	1	7
Executive Assistant	853	1	1	4
Epidemiologist I	896	1	1	5
Epidemiologist II	859			6
Pathways Community HUB Coordinator	848	1	1	4
Neighborhood Navigator/HUB Assistant	901	1	1	2
Project Coordinator PT	824	1		PT6

**Canton City Public Health**  
**Position Classification Schedule as of November 25, 2019**

**WOMEN, INFANTS & CHILDREN DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
WIC Director/Community Dietitian	888	1	1	7
WIC Dietitian	890	3	2	5
WIC Dietitian III	876		1	6
WIC Assistant	828	4	3	2
WIC Dietitian (Part-time Hourly)	889	2	1	PT5
WIC Breastfeeding Coordinator	886	1	1	6
WIC Peer Helper (Part-time hourly)	887	10	3	PT13
WIC Clinic Assistant	895	2		2
WIC Assistant (Part-time Hourly)	826	1		PT2
		<b>24</b>	<b>12</b>	

# **Canton City Public Health**

**UPDATED**

## **Position Classification Schedule as of December 17, 2019**

**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

**ADMINISTRATION & VITAL STATISTICS DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Health Commissioner	825	1	1	10
Public Health Clerk II	830	4	1	2
Public Health Clerk I	831		2	1
Fiscal Manager	852	1	1	7
Executive Assistant	853	1	0	4
		<b>7</b>	<b>5</b>	

**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

**AIR POLLUTION CONTROL DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
APC Director	835	1	1	8
APC Permitting & Compliance Supervisor	844	7		7
APC Engineer	836		6	6
APC Engineering Technician I	839		1	5
APC Engineering Technician II	847			6
APC Monitoring & Inspection Supervisor	838	3	1	6
APC Monitoring & Inspection Technician	846		2	5
Public Health Clerk II	830	1		2
APC Technical Assistant (Part-time hourly)	801			PT3
APC Technician (Part-time Hourly) Seasonal	851	2		PT11

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**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

**ENVIRONMENTAL HEALTH DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Director of Environmental Health	845	1		R8
Director of Environmental Health No MPH	800		1	R7
Staff Sanitarian I	885	10	4	R4
Staff Sanitarian II	855		2	R5
Staff Sanitarian III	856		2	R6
Administrative Specialist III	813	1	1	R4
Recycling Center Manager	849	4	1	R3
Environmental Health Technician	854			R3
Recycling Public Health Technician (Part-time hourly)	853		1	PT13
		<b>16</b>	<b>12</b>	

**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

**LABORATORY DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Laboratory Director	872	1	1	7
Laboratory Technician	868	3	1	4
Laboratory Technician II	870		5	
Laboratory Technician (Part-time Hourly)	869		1	PT4
		<b>4</b>	<b>3</b>	

**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

**NURSING DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Director of Nursing	880	1	1	8
Staff Nurse II	881	7	5	5
Staff Nurse III	892		0	6
Disease Intervention Specialist	885		1	6
Linkage to Care Specialist (Part-Time Hourly)	902	1	1	PT5
Health Services Coordinator	882	1	1	6
Office Manager	875	1	1	5
Clinical Receptionist/Office Assistant	863	2	2	2
Family Nurse Practitioner/Nursing Supervisor (Staff Nurse III)	900	1	1	7
Early Intervention Specialist Navigator	903	1	1	5
Dental Program Manager (Part-time Hourly)	877	1	1	PT4

**16**

**15**

**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

**OFFICE OF PUBLIC HEALTH INFORMATION DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Office of Public Health Information & Innovation Director	New	1	1	R8
Performance Improvement and Accreditation Coordinator	New	1	1	R5
Epidemiologist I	896	1		5
Outreach Specialist	864	1	1	PT2
Preparedness Coordinator	824	1	1	R5
		<b>5</b>	<b>4</b>	

**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

<b>THRIVE</b>				
<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
Project Manager	873	1	1	7
Executive Assistant	853	1	1	4
Epidemiologist I	896	1	1	5
Pathways Community HUB Coordinator	848	1	1	4
Neighborhood Navigator/HUB Assistant	901	1	1	2

**Canton City Public Health**  
**Position Classification Schedule as of December 17, 2019**

**WOMEN, INFANTS & CHILDREN DIVISION**

<b>Classification</b>	<b>Code</b>	<b>Allowed # of Employees</b>	<b>Employed by CCPH</b>	<b>Pay Range</b>
WIC Director/Community Dietitian	888	1	1	7
WIC Dietitian	890	3	2	5
WIC Dietitian III	876		1	6
WIC Assistant	828	4	3	2
WIC Dietitian (Part-time Hourly)	889	2	1	PT5
WIC Breastfeeding Coordinator	886	1	1	6
WIC Peer Helper (Part-time hourly)	887	10	3	PT13
		<b>21</b>	<b>12</b>	

# Canton City Board of Health

## Wage and Salary Schedule

Effective Date: January 1, 2013

Passed: May 20, 2013

Revised: August 24, 2015

### Full Time Salary Schedule

#### Pay Range

	1	2	3	4	5	6	7	8	9	10	11	12	Standard Increase	1/2 Step
1	\$27,697	\$28,267	\$29,407	\$30,547	\$31,687	\$32,827	\$33,967	\$35,107	\$36,247	\$37,391	\$38,531	\$39,671	\$1,140.00	\$ 570
2	\$31,476	\$32,124	\$33,420	\$34,716	\$36,012	\$37,308	\$38,604	\$39,900	\$41,196	\$42,493	\$43,789	\$45,085	\$1,296.00	\$ 648
3	\$34,686	\$35,400	\$36,828	\$38,256	\$39,684	\$41,112	\$42,540	\$43,968	\$45,396	\$46,826	\$48,254	\$49,682	\$1,428.00	\$ 714
4	\$40,047	\$40,872	\$42,521	\$44,170	\$45,819	\$47,468	\$49,117	\$50,766	\$52,415	\$54,063	\$55,712	\$57,361	\$1,649.00	\$ 825
5	\$43,419	\$44,441	\$46,484	\$48,527	\$50,570	\$52,613	\$54,656	\$56,699	\$58,742	\$60,787	\$62,830	\$64,873	\$2,043.00	\$ 1,022
6	\$46,758	\$47,858	\$50,058	\$52,258	\$54,458	\$56,658	\$58,858	\$61,058	\$63,258	\$65,461	\$67,661	\$69,861	\$2,200.00	\$ 1,100
7	\$49,696	\$50,866	\$53,205	\$55,544	\$57,883	\$60,222	\$62,561	\$64,900	\$67,239	\$69,574	\$71,913	\$74,252	\$2,339.00	\$ 1,170
8	\$56,318	\$57,809	\$60,791	\$63,773	\$66,755	\$69,737	\$72,719	\$75,701	\$78,683	\$81,661	\$84,643	\$87,625	\$2,982.00	\$ 1,491
9	\$68,238	\$70,045	\$73,658	\$77,271	\$80,884	\$84,497	\$88,110	\$91,723	\$95,336	\$98,945	\$102,558	\$106,171	\$3,613.00	\$ 1,807
10	\$69,184	\$71,016	\$74,679	\$78,342	\$82,005	\$85,668	\$89,331	\$92,994	\$96,657	\$100,317	\$103,980	\$107,643	\$3,663.00	\$ 1,832

### PT Hourly Wage Schedule

	1	2	3	4	5	6	7	8	9	10	11	12	Standard Increase	1/2 Step
PT1	\$14.20	\$14.49	\$15.07	\$15.65	\$16.23	\$16.81	\$17.39	\$17.97	\$18.55	\$19.17	\$19.75	\$20.33	\$0.58	\$ 0.29
PT2	\$16.14	\$16.47	\$17.13	\$17.79	\$18.45	\$19.11	\$19.77	\$20.43	\$21.09	\$21.79	\$22.45	\$23.11	\$0.66	\$ 0.33
PT3	\$17.79	\$18.15	\$18.88	\$19.61	\$20.34	\$21.07	\$21.80	\$22.53	\$23.26	\$24.01	\$24.74	\$25.47	\$0.73	\$ 0.37
PT4	\$20.54	\$20.96	\$21.81	\$22.66	\$23.51	\$24.36	\$25.21	\$26.06	\$26.91	\$27.72	\$28.57	\$29.42	\$0.85	\$ 0.43
PT5	\$22.27	\$22.73	\$23.65	\$24.57	\$25.49	\$26.41	\$27.33	\$28.25	\$29.17	\$30.06	\$30.98	\$31.90	\$0.92	\$ 0.46
PT6	\$23.98	\$24.47	\$25.46	\$26.45	\$27.44	\$28.43	\$29.42	\$30.41	\$31.40	\$32.37	\$33.36	\$34.35	\$0.99	\$ 0.50
PT7	\$25.49	\$26.01	\$27.06	\$28.11	\$29.16	\$30.21	\$31.26	\$32.31	\$33.36	\$34.40	\$35.45	\$36.50	\$1.05	\$ 0.53
PT8	\$28.88	\$29.56	\$30.92	\$32.28	\$33.64	\$35.00	\$36.36	\$37.72	\$39.08	\$40.43	\$41.79	\$43.15	\$1.36	\$ 0.68
PT9	\$55.00	\$56.30	\$58.89	\$61.48	\$64.07	\$66.66	\$69.25	\$71.84	\$74.43	\$77.00	\$79.59	\$82.18	\$2.59	\$ 1.30
PT10	\$35.48	\$36.31	\$37.98	\$39.65	\$41.32	\$42.99	\$44.66	\$46.33	\$48.00	\$49.67	\$51.34	\$53.01	\$1.67	\$ 0.84
PT11	\$9.52	\$9.72	\$10.11	\$10.50	\$10.89	\$11.28	\$11.67	\$12.06	\$12.45	\$12.85	\$13.24	\$13.63	\$0.39	\$ 0.20
PT12	\$65.00	\$66.72	\$70.16	\$73.60	\$77.04	\$80.48	\$83.92	\$87.36	\$90.80	\$94.25	\$97.69	\$101.13	\$3.44	\$ 1.72
PT13	\$10.64	\$10.86	\$11.30	\$11.74	\$12.18	\$12.62	\$13.06	\$13.50	\$13.94	\$14.36	\$14.80	\$15.24	\$0.44	\$ 0.22

#### Notes:

Ranges 1 to 4 1.35 increase from step 1 to step 10  
 Ranges 5 to 7 1.40 increase from step 1 to step 10  
 Ranges 8 to 10 1.45 increase from step 1 to step 10

Ranges PT11, PT13 1.35 increase from step 1 to step 10  
 Range PT12 1.45 increase from step 1 to step 10

Standard Increase = (Step 10 – Step 1)/8.5 and rounded to 2 decimal places

Due to rounding the standard increase from step 9 to step 10 may vary from the standard increase from previous steps.

All compensation is based on merit. Actual wage or salary for employee may not match the amount indicated in the step.

**CANTON  
CITY PUBLIC  
HEALTH**

James M. Adams, RS, MPH  
Health Commissioner

**BOARD of HEALTH  
MEMBERS**

Mayor Thomas Bernabei  
Dr. Stephen Hickman  
Dr. James Johns  
Dr. Amy Lakritz  
Cleo Lucas  
Patrick Wyatt

420 Market Ave, North  
Canton, Ohio 44702-1544

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Website: [www.cantonhealth.org](http://www.cantonhealth.org)



**Public Health**  
Prevent. Promote. Protect.

# 2020 Board of Health Meetings

All meetings are held at 12:00pm in the offices  
of the Canton City Public Health

January							February							March							April								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4							1	1	2	3	4	5	6	7				1	2	3	4		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
26	27	28	29	30	31	23	24	25	26	27	28	29	29	30	31	26	27	28	29	30									
May							June							July							August								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2			1	2	3	4	5	6				1	2	3	4							1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22		
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	30	31					
31																													
September							October							November							December								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19		
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26		
27	28	29	30	25	26	27	28	29	30	31	29	30	27	28	29	30	31												



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

420 Market Avenue North  
Canton, Ohio 44702  
(330) 489-3231

# Canton City Public Health

# 2018 Annual Report

## Health Commissioner

**James M. Adams, RS, MPH**

I am pleased to present the 2018 annual report. This report is just a snapshot of the important work done every day to prevent the spread of disease, promote health, and protect the community from harm.

New this year is a summary of our performance management and quality improvement efforts. As we strive to provide high quality public health services to the community, we want to be able to measure our performance and constantly improve. You will also find that our fiscal reporting is now aligned with the Foundational Public Health Services model. This model defines a suite of skills, services, programs, and activities that must be available in health departments everywhere for the public health system to work anywhere and to be able to estimate the costs for those services.

Each statistic in this report tells a story. A story of people who live and work in our community. A story of families who strive to make this a better place. I am honored to be part of an organization and a staff that works together to accomplish the goal of better health for all in Canton.

*James M. Adams, RS, MPH*

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## Performance Management

How Canton City Public Health (CCPH) performs as an organization is an important part to improving the overall health of the community. CCPH has established a performance management system to monitor and assess its progress toward meeting identified goals, objectives and desired community health improvement outcomes. Progress is assessed quarterly. On a once every 6-month basis, CCPH monitors progress toward achieving its strategic priorities, established in the Strategic Plan 2020 originally issued on July 24, 2017 and revised on June 25, 2018. The progress is summarized in dashboard format and written reports. The performance management system is documented in a written policy finalized on November 7, 2018. To view the details of the program, including progress dashboards and reports, visit the CCPH website, click on the Performance & Quality Improvement link on the left hand side, then click the link under Organizational Performance.



### 2018 Board of Health

#### President

Mayor Thomas M. Bernabei

#### President Pro-Tem

Stephen Hickman, DVM

#### Vice President

Marc Fiorentino, MD

#### Members

Amy Lakritz, MD, FAAP

Cleo Lucas

Bernadine Snell

Patrick Wyatt

# Finance

## Christi Allen, Fiscal Officer



2018 EXPENSES					
<u>Foundational Capabilities</u>	Non-Labor	Itemized/Outlier	Share Services	Labor	TOTAL
Assessment (surveillance/epidemiology)	\$13,972	\$905,591	\$0	\$279,172	\$1,198,735
Emergency preparedness	\$2,381	\$573	\$0	\$47,583	\$50,537
Communication	\$1,361	\$0	\$0	\$27,202	\$28,563
Policy development & support	\$3,733	\$0	\$0	\$74,594	\$78,327
Community partnership development	\$1,979	\$0	\$0	\$39,543	\$41,522
Organizational competencies	\$17,982	\$0	\$0	\$359,300	\$377,282
<i>Services performed that may cut across multiple if not all foundational areas.</i>					
<u>Foundational Areas</u>	Non-Labor	Itemized/Outlier	Share Services	Labor	TOTAL
Communicable disease control	\$27,157	\$139,215	\$174,098	\$542,638	\$883,108
Chronic Disease and Injury Prevention	\$8,451	\$4,848	\$65,295	\$168,860	\$247,454
Environmental Public Health	\$39,807	\$37,636	\$0	\$795,402	\$872,845
Maternal/Child/Family Health	\$5,215	\$907,845	\$0	\$104,208	\$1,017,268
<i>Services performed specific to each foundational area or responsibility that it not related to any foundational capability.</i>					
<u>Expanded Service Activities</u>	Non-Labor	Itemized/Outlier	Share Services	Labor	TOTAL
Communicable disease control	\$12,802	\$41,869	\$0	\$255,801	\$310,472
Chronic disease and injury prevention	\$286	\$0	\$0	\$5,707	\$5,933
Environmental public health	\$39,254	\$61,344	\$0	\$784,355	\$884,953
Maternal/Child/Family Health	\$40,058	\$890,863	\$639,169	\$800,407	\$2,370,497
Access/linkage with clinical health care	\$2,855	\$26,852	\$0	\$57,042	\$86,749
<i>Services performed to each expanded area or responsibility that is not related to any foundational capability or area.</i>					
	<b>TOTAL</b>	<b>\$218,034</b>	<b>\$3,016,636</b>	<b>\$878,562</b>	<b>\$4,356,617</b>
				<b>\$4,356,617</b>	<b>\$8,469,849</b>

2018 REVENUES			
<u>Local Source Funds</u>			
Carryover	\$858,754	<u>State Funds</u>	
Local governmental funds	\$1,655,055	Carryover	\$0
Personal health services	\$233,268	State subsidy	\$13,696
Home health services	\$0	ODH funded projects/grants	\$1,899,801
Environmental health fees	\$322,777	Other state (non-ODH) funded projects	\$1,663,730
Vital statistic fees	\$408,725		\$3,577,227
Laboratory	\$36,023		
Locally funded projects contracts	\$146,261	<u>Federal Funds</u>	
Donations	\$6,150	Carryover	\$186,689
Miscellaneous income	\$6,249	Grants received directly from fed gov't	\$0
	<b>\$3,673,262</b>		<b>\$186,689</b>
		<b>TOTAL</b>	<b>\$7,437,178</b>

# Quality Improvement

During 2018, CCPH's Quality Improvement (QI) committee assessed the effectiveness of the 2016-2017 QI Plan that ended on 12/31/2017. Some highlights include: 69% of the goals and objectives were completed by 12/31/2017; and QI maturity at CCPH was at 64%, an improvement over the baseline of 54%. After the assessment was finalized, the QI Committee completed the development of the 2018-2020 QI Plan which ends on 12/31/2020. The 2018-2020 QI Plan contains several goals and objectives (i.e. activities) to be completed during 2018-2020 in order to further develop a culture of quality improvement at CCPH. These planned activities include QI Training, QI Projects, updating surveys & assessments, and development of more performance measures and customer satisfaction surveys. Below is a table summarizing the QI activities. The two (2) QI projects started in 2017 were completed in 2018 as summarized below.

Status of QI Goals and Objectives as of 12/31/2018				
Maturity Category	Deadline	Total #	Completed by deadline	Still in progress
Organizational Culture	By 12/31/18	0	0	0
	After 12/31/18 By 12/31/20	7	0	7
Capacity & Competency	By 12/31/18	4	2	2
	After 12/31/18 By 12/31/20	15	0	15
Alignment & Spread	By 12/31/18	3	1	2
	After 12/31/18	9	0	9
<b>Total:</b>		38	3	35

QI Project #1 for program area: Improving Nursing Childhood Immunization Clinics

Project to decrease time spent on the process in order to increase clients served per day. In 2017, baseline data was collected and analyzed and improvement strategies were developed using QI tools. The strategies were implemented in 2018 which included changing appointment times and updating patient forms for existing patients. The same data was collected and analyzed in 2018. Timeliness improved for part of the process and clinic flow improved. Data indicates a need for improved interpreter services, which will be a separate project.

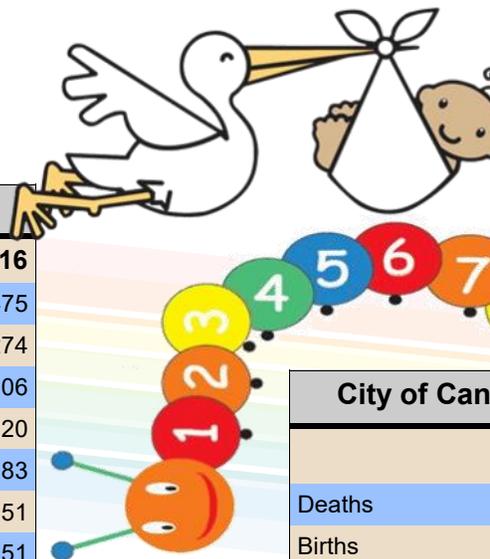
QI Project #2 for administrative area: Phone Routing and Answering

Project to resolve callers choosing the wrong auto-selection thus getting the wrong end user and being transferred to clerks instead of end users. In 2017, baseline data was collected and analyzed and improvement strategies were developed using QI tools. The strategies were implemented in 2018 which included standardizing/updating reference sheets and policies, updating main phone line auto-selection, and adding auto-selection to WIC phone line. The same data was collected and analyzed in 2018. Bar charts made the outcomes visible. Phone calls received for the wrong division decreased in all divisions with the exception of Vital Statistics (VS) where there was an increase of 50%. A separate project will address VS call issues.

To keep up with the details of the program, including progress on QI projects and activities, visit the CCPH website, click on the Performance & Quality Improvement link on the left hand side, then click the link under Quality Improvement.

## Vital Statistics

Rob Knight, Deputy Registrar



Certificates Issued			
	2018	2017	2016
Birth	9,280	9,723	9,650
Death	6,881	6,492	6,667

Leading Causes of Death in Canton*			
	2018	2017	2016
Heart Disease	481	405	475
Cancer (All Types)	268	285	274
Chronic Lower Respiratory Disease	132	134	106
Accidents	115	103	120
Cerebrovascular Disease	78	101	83
Septicemia	73	56	51
Influenza/Pneumonia	69	45	51
All Other Causes	608	634	610

\*Data source changed since previous reporting years

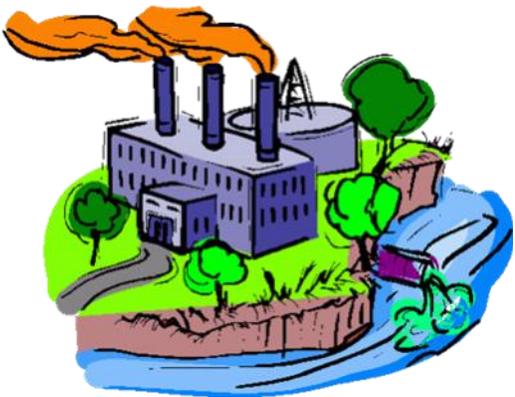
City of Canton Vital Statistics*			
	2018	2017	2016
Deaths	1,824	1,763	1,833
Births	4,221	4,152	4,310
- Teen Births (13 - 19)	293	306	288

\*For all births occurring in Canton, not only residents

# Air Pollution Control

## Terri Dzienis; APC Director

The Air Pollution Control Division (APC) is a contractual representative for the Ohio Environmental Protection Agency's (EPA) Division of Air Pollution Control for all of Stark County. As such, we process applications for air permits and conduct inspections to ensure facilities are complying with those permits. Air permits are required for most industrial, commercial, and institutional facilities. Air permits include requirements that the facilities need to follow in order to protect the air quality in Stark County. There are several different types of air permits: Permit-by-Rule (PBR) for small sources, Permit-to-Install-and-Operate (PTIO) for small to mid-size sources, Federally Enforceable PTIO (FEPTIO) for mid-size to large sources, and Title V permits for large sources. As of 1/1/2019, Stark County has 285 PBR, 181 PTIO, 19 FEPTIO, and 19 Title V facilities, for a total of 504 permitted facilities.

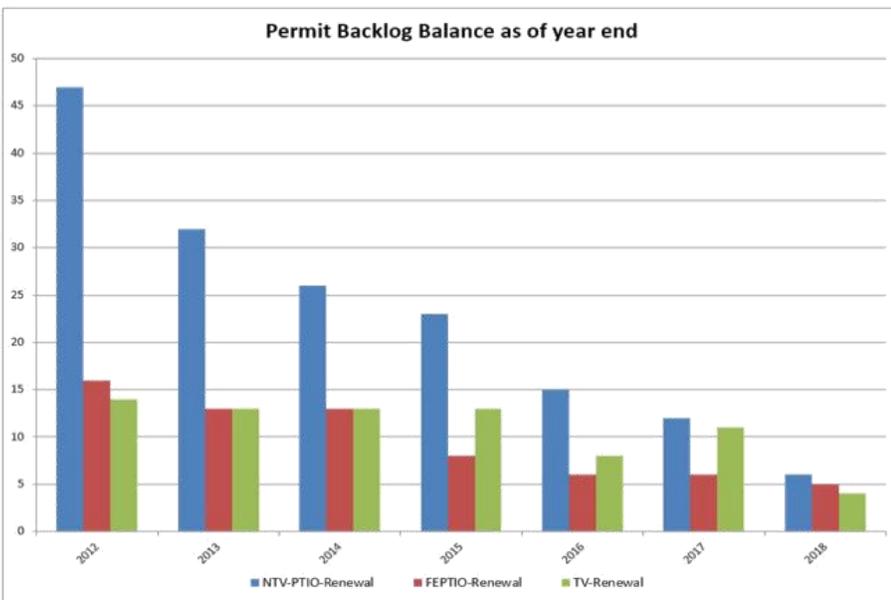


Due to the complex nature of Title V permits, there is a statewide backlog of both Title V and non-Title V operating permits needing to be renewed. Ohio EPA initiated a statewide effort to eliminate this backlog starting in 2011. As such, Canton APC has been actively working on eliminating this backlog as demonstrated in the below trend chart.

In 2018, Canton APC accomplished the final issuance of 7 backlogged Title V renewal permits, which is the most issued in a single year! The 7 issued backlogged Title V renewal permits were for: Marathon Petroleum Canton Refinery; MPLX Terminals Canton Terminal; Countywide Recycling and Disposal Facility; East Ohio Gas Robinson Station; U.S. Fiberglass Products; A.R.E. Accessories; and Lehigh Cement Company (their Title V permit was canceled since they were issued a non-Title V PTIO permit and reclassified as a PTIO facility). These permits took numerous months to years to complete, and are between 48 and 256 pages long! Each of these permits is a cohesive document that accurately reflects the air pollution sources at the facility and the applicable regulations.

As of the end of 2018, only 4 backlogged Title V renewal permits remained. APC's goal is to issue these remaining 4 Title V permits by the end of 2019.

Air Pollution Control Activities			
	2018	2017	2016
<b>Open Burning</b>			
Inspections (non-complaint)	6	13	8
Complaints Investigated	174	184	146
Enforcement Actions	110	136	120
Violations Resolved	84	111	109
Open Burning Permissions	11	6	13
<b>Asbestos Program</b>			
Inspections (non-complaint)	64	71	69
Complaints Investigated	12	4	2
Enforcement Actions	8	13	19
Violations Resolved	12	9	12
<b>Facility Program</b>			
Inspections (non-complaint)	50	68	93
Complaints Investigated	54	41	17
Enforcement Actions	18	18	16
Violations Resolved	8	11	11
Tests Observed	18	19	12
Opacity Observations	25	23	13
Permits Issued	59	54	112
<b>Other Programs</b>			
Anti-tampering Inspections	2	3	4
Inspections (non-complaint)	3	4	4
Complaints Investigated	18	45	34
Opacity Observations	2	0	0
Enforcement Actions	0	2	3
Violations Resolved	0	3	0

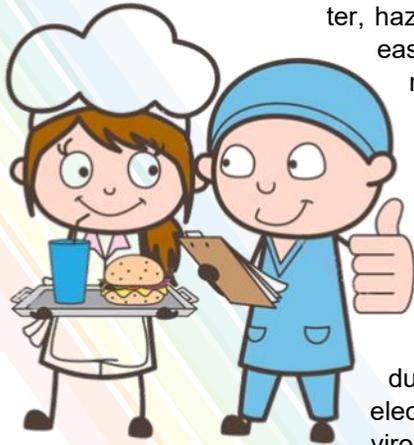


# Environmental Health

## Annmarie Butusov, RS; Director of Environmental Health

I would like to take this opportunity to introduce myself as the new Director of Environmental Health. My name is Annmarie Butusov and I am a Registered Sanitarian. I was born and raised in Canton and enlisted in the Navy immediately after high school graduation. For six years, I served on Marine Corps bases as a dental and surgical technician. After I received my Honorable Discharge, I used my GI Bill to obtain a bachelor's degree in chemistry from the University of Hawaii. I have been with Canton City Public Health since 2012, starting my career in EH inspecting residential and housing complaints. In August 2018, I was appointed as the Environmental Health. I look forward to working with the Environmental Health staff to improve processes for each of the programs in the division.

The employees of the Environmental Health Division prevent the spread of disease in our physical environment by decreasing exposure to health hazards such as lead-based paint, indoor smoking, contaminated food and water, hazardous chemicals, and vector-borne diseases caused by mosquitoes, mice, and roaches. We are responsible for indoor and outdoor inspections of homes, businesses, restaurants, vacant land, tattoo parlors, schools, swimming pools and trash removal companies and hospitals. We ensure proper animal vaccination to prevent the spread of rabies and we are partners in maintaining operations at the Canton Recycling Center to reduce the amount of chemicals, tires, and electronics that go to landfills. A healthy environment increases quality of life and overall health.



If you have suggestions or questions about Environmental Health programs or services, please feel free to contact me directly at [abutusov@cantonhealth.org](mailto:abutusov@cantonhealth.org) or (330) 438-4641. I look forward to hearing from you and working with you to keep Canton strong, viable, and healthy!



EH Activities	
2018	
Animal Bites	309
Nuisance Activities	
Cases Opened	2,177
Cases Resolved	2,114
Pool and Spa Inspections	77
School Inspections	72
Solid/Infectious Waste Inspections	20
Tattoo/Body Piercing Inspections	8

Food Activities	
2018	
Food Complaints	52
Food Inspections	669
Follow-up Inspections	89
Mobile Inspections	27
Temporary Event Inspections	157
Vending Inspections	34

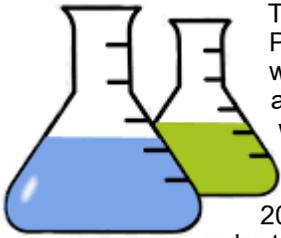
Other Activities	
2018	
Smoking Complaints	21
Healthy Home Inspections	6
Lead Clearances	22



Recycling Activities	
2018	
Tires Recycled, Pounds	305,560
Tires, Estimated Number	15,278
Household Hazardous Waste, Pounds	130,762
E-Waste & Misc Metals, Pounds	112,006
Scrap Steel, Pounds	108,970
Commodity Sales	\$35,049.37

# Laboratory

## Christina Henning, Laboratory Director



The accreditation process has led to the Canton City Public Health Laboratory reframing how we look at workforce development, interdepartmental alliances, and the use of quality improvement (QI). Historically, workforce development within the Lab was an individual process, with each analyst spending time developing and honing their individual skills. In 2018 we took time to focus on partner capabilities in order to provide comprehensive customer service. Our customers can now count on us to provide clear concise partner information. The focus on customer service also reminds us that we are our own customers and therefore, improving our in-house services is critical to our overall mission. We have employed QI initiatives such as Just Do It solutions, where, if we see a need to amend or streamline a process and it can be done quickly and efficiently, we Just Do It. Additionally, we have used a data-driven decision-making process for evaluation of a potential new testing platform, *Legionella legiolert*. Based on the data, we found that it was not feasible to add the test to our testing menu at this time. Additionally, we have committed staff time to help improve our department wide QI initiatives. While working to improve our QI knowledge we continued to provide our Clinical Laboratory Improvement Amendments (CLIA) licensed services for sexually transmitted diseases, attaining zero citations during our 2018 CLIA survey and our Environmental Protection Agency (EPA) licensed water testing services. For more information on available testing visit our webpage at: <http://www.cantonhealth.org/lab/>. And for information on tests completed in 2018 visit: <http://www.cantonhealth.org/board/pdf/1%20-%20January%2028,%202019%20Board%20Meeting.pdf>

Laboratory Exams			
	2018	2017	2016
Food Samples	666	670	744
Clinical Tests	4,737	5,455	5,477
Other	2	21	4
Pollen/Mold	125	127	139
Water	2,046	2,161	2,066

to our overall mission. We have employed QI initiatives such as Just Do It solutions, where, if we see a need to amend or streamline a process and it can be done quickly and efficiently, we Just Do It. Additionally, we have used a data-driven decision-making process for evaluation of a potential new testing platform, *Legionella legiolert*. Based on the data, we found that it was not feasible to add the test to our testing menu at this time. Additionally, we have committed staff time to help improve our department wide QI initiatives. While working to improve our QI knowledge we continued to provide our Clinical Laboratory Improvement Amendments (CLIA) licensed services for sexually transmitted diseases, attaining zero citations during our 2018 CLIA survey and our Environmental Protection Agency (EPA) licensed water testing services. For more information on available testing visit our webpage at: <http://www.cantonhealth.org/lab/>. And for information on tests completed in 2018 visit: <http://www.cantonhealth.org/board/pdf/1%20-%20January%2028,%202019%20Board%20Meeting.pdf>

# Nursing/Medical Director

## Jon Elias, MD; Medical Director

## Diane Thompson, RN, MSN; Director of Nursing



2018 was another good year as Medical Director at Canton City Public Health. Our nursing division has continued to provide wonderful services to our community and many health promotional activities throughout the area. We gave immunizations to underserved children, ran a dental sealant program, vaccinated those individuals at highest risk of contracting Hepatitis A in response to the statewide outbreak. Our Travel Clinic has seen over 223 patients providing a much needed resource to our area. With the unfortunate rise nationwide in STIs, our STI clinic is an absolute necessity to providing quality health care to our community.

Our SWAP needle access program has been an overwhelming success. While working to decrease the risk of Hep C and HIV in our area, we are also able to provide clients with information and resources on substance abuse in a non pressured environment. As the opiate epidemic has continued to claim many lives in our community, we have tried to help in any way possible. In collaboration with the Stark Mental Health and Addiction Recovery Board, through the *Naloxone (Narcan®) for use by Service Entities* for suspected opioid-related overdose program we have created a mechanism available for private businesses to obtain and administer NARCAN®, a lifesaving medication, in an overdose situation.

In addition, we have tried to address the nicotine “vaping” problem. Although many of the issues need to be addressed legally on a state level, the Board of Health voted to recommend to the City that “vaping” be banned in areas already banned from smoking. More needs to be done on this issue.

For the coming year, there are a lot of issues facing us. We are up to the task!

Nursing Outreach			
	2018	2017	2016
Communicable Disease	35	45	30
Disease Intervention Specialist	140	91	108
Dental - Students Screened	3,370	1,697	2,761
Clinic Services			
	2018	2017	2016
STI Clinic	909	1,017	1,163
International Travel	223	257	235
Tuberculosis Testing	237	181	211
Well-Baby Immunizations	237	454	587
HIV Testing	82	766	1,149
SWAP Visits	1,718	330	-
SWAP HIV/HepC Tests	18	6	-



# Office of Public Health Information

The Office of Public Health Information (OPHI) works with other divisions, agencies and the public to increase emergency preparedness and awareness of public health activities. In everyday activities as well as emergency situations, strong communication is the key to an effective response. Communication avenues used to keep our community and partners up to date on important issues are our website ([www.cantonhealth.org](http://www.cantonhealth.org)), Health Alert Network (HAN) messages and social media. Social media provides the opportunity to provide real time information and has proven effective as an outreach tool. Facebook is used on a daily basis and continues to be an excellent means of providing Facebook friends with educational information, programs offered by public health and community activities. We have over 4,091 followers, which places Canton City Public Health 3<sup>rd</sup> amongst the other 95 Ohio health departments with pages! Our social media guru has also started to expand our use of Twitter as an additional communication channel. You can find us on Twitter @cantonhealth. You can find all of our social media by using our hashtag, #cantonhealth.

A branch of OPHI includes the public health discipline epidemiology. Epidemiologists study public health problems, such as unintentional injuries, communicable disease, environmental exposures, cardiovascular disease, obesity, tobacco use and other health-related issues that affect our community. Epidemiologists may prepare reports and presentations to assist with programmatic planning efforts and to display data in an understandable format. Our epidemiologist focuses on disease surveillance to identify, investigate and prevent outbreaks in our community. In 2018, 1,582 individual reportable disease cases were reported to the communicable disease staff at Canton City Public Health. The epidemiologist and communicable disease staff investigated 4 outbreaks within Canton City's limits (compared to 9 in 2016):

- 2 hand, foot and mouth disease investigations
- 1 scabies investigation
- 1 unknown gastrointestinal investigation



Of the mandated reportable disease cases investigated by Canton City Public Health, statistically significant differences were identified in the number of chlamydia infection, cryptosporidiosis, influenza-associated hospitalizations and tuberculosis from 2017 to 2018. A significant decrease was noted for chlamydia infection and tuberculosis, while a significant increase was noted for cryptosporidiosis and influenza-associated hospitalizations. Overall, a statistically significant difference was not identified between total cases from 2017 to 2018 (based on population estimates for Canton), even though there were 78 more cases reported among Canton City residents in 2018 than in 2017. The 1,582 cases reported in 2018 were slightly higher than the 5 year annual average of 1522.6 cases. Statistically significant decreases among cases in 2018 compared to the 5 year annual average were seen with chlamydia infection and influenza-associated hospitalizations. No statistically significant increases were identified.

Case Count of Select Reportable Diseases		
	2018	2017
Campylobacteriosis	19	26
Chlamydia infection	750	796
Cryptosporidiosis	11	2
Cyclosporiasis	0	0
E. coli, Shiga Toxin-Producing	6	1
Giardiasis	6	3
Gonococcal infection	388	326
Haemophilus influenzae (invasive disease)	2	2
Hepatitis A	0	0
Hepatitis B - acute	8	3
Hepatitis B - chronic	25	18
Hepatitis C - acute	4	1
Hepatitis C - chronic	107	105
Immigrant Investigation	0	0
Influenza-associated hospitalization	153	113
Legionellosis - Legionnaire's Disease	11	6
Lyme Disease	3	5
Meningitis - aseptic/viral	8	14
Meningitis - bacterial (Not N. meningitidis)	2	1
Mumps	1	1
Pertussis	8	17
Salmonellosis	8	4
Shigellosis	9	17
Streptococcal - Group A -invasive	8	5
Streptococcal - Group B - in newborn	1	0
Streptococcal toxic shock syndrome (STSS)	0	0
Streptococcus pneumoniae - invasive anti-biotic resistance unknown/non-resistant	9	7
Streptococcus pneumoniae - invasive anti-biotic resistant/intermediate	2	6
Syphilis - any stage	11	14
Tuberculosis	0	5
Varicella	4	1
Vibriosis (not cholera)	0	0
West Nile	2	0
Yersiniosis	2	2
Zika virus infection	0	0
<b>Grand Total of All Reportable Diseases</b>	<b>1,582</b>	<b>1,504</b>

# SWAP Clinic

This report provides an update of the Canton City Public Health (CCPH) Syringe Services Program (SSP) as required by Ohio law, Ohio Revised Code 3707.57. The SSP is a program that provides syringe exchange services in the County of Stark, in the City of Canton. This report outlines all aspects of the program including the distribution and receipt of syringes. This report does not account for other sources of syringes (prescription or nonprescription) available in the County.

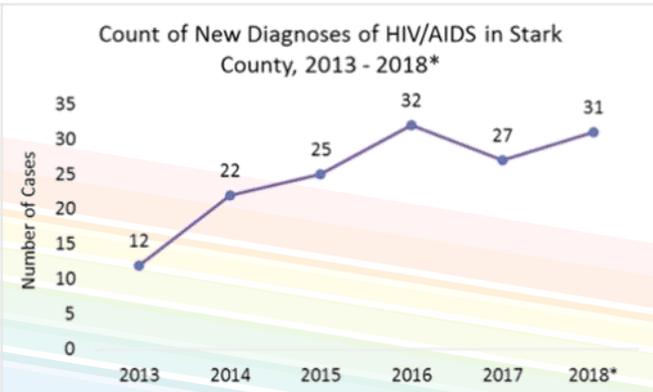
The data in this report is taken from January 1, 2018 through December 31, 2018.

On June 23, 2017, CCPH began administering the SSP known as SWAP (Stark Wide Approach to Prevention). The goal of SWAP is to protect and promote the County of Stark resident's health and safety by preventing the spread of infectious diseases associated with injection drug use, and by decreasing the number of improperly disposed syringes in the community. The goal is addressed through three major components of the program: 1) Syringe exchange/linkage and referral; 2) Syringe disposal (grinding), and community cleanup; and 3) Community awareness and education.

Syringe exchange has been documented to be a public health intervention that reduces transmission of blood-borne pathogens, and also reduces the number of improperly discarded syringes in a community. CCPH utilizes a harm reduction approach by providing people who inject drugs with new syringes and a place to safely dispose of used syringes. At the same time, referrals and linkage to substance abuse treatment programs, mental health services, and medical services are provided along with information on disease prevention. Syringe access programs provide an essential link to health services for uninsured and marginalized populations that do not have access to traditional health care.

In addition to the program's core component of exchanging syringes and providing education and referrals, several other aspects of the program were developed and enhanced since its inception. SWAP continues to provide additional services including NARCAN® distribution, HIV and Hepatitis C rapid testing, administration of Hepatitis A and B vaccination, and wound care education and referrals. Education includes verbal and printed information on HIV, hepatitis, sexually transmitted infections (STIs), overdose prevention, wound care and treatment of abscesses, encouraging one-time use of needles and safe injection practices. External referrals include drug and alcohol treatment, medical care, mental health care, domestic violence, food, clothing and shelter.

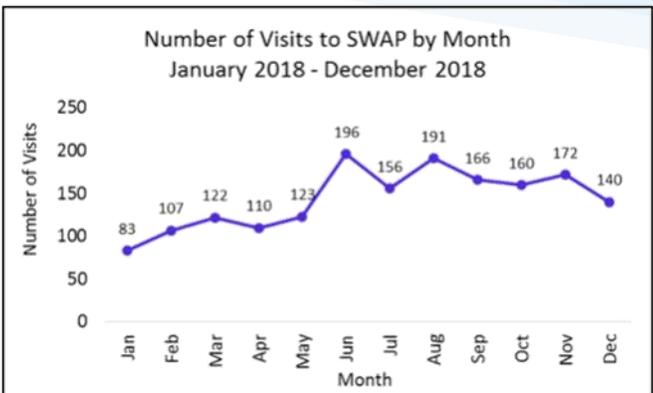
In an effort to continuously improve SWAP, staff have consulted with other county operated syringe exchange programs.



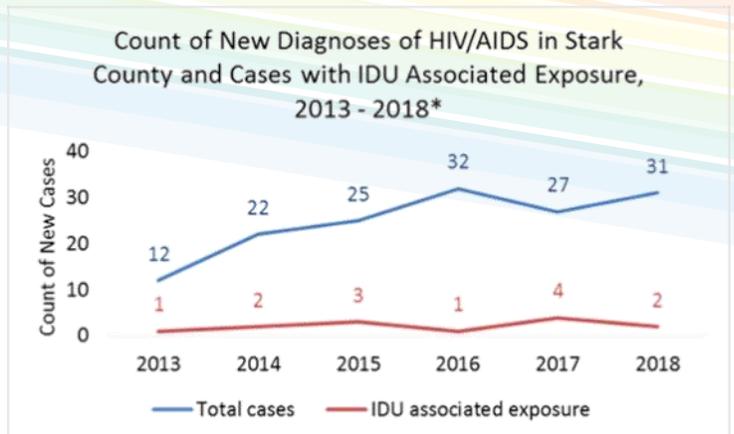
The SWAP Planning Group is an Ad Hoc Committee of the Stark County Opiate Task Force and consists of stakeholders including recovery, counseling and support service agencies, a family support and advocacy agency and other content experts concerning syringe exchange, disease control and drug treatment who meet on a quarterly basis. This planning group has served to provide insight and guidance to SWAP while mitigating potential negative impacts of the program. CCPH staff works collaboratively with law enforcement in an effort to maintain an open dialogue regarding syringe exchange and other substance abuse issues.

HIV/AIDS infection due to injection drug use (IDU) has been essentially non-existent since the 1990's as seen in the chart below.

Incidence of HIV/AIDS cases diagnosed in Stark County. Source: Ohio Department of Health HIV/AIDS Surveillance Program with the exception of the most recent year (\*) being data from the Disease Intervention Specialist (DIS).



During the period from January 1, 2018 to December 31, 2018, there were 1,726 visits to SWAP. 362 unduplicated clients were served by the program.



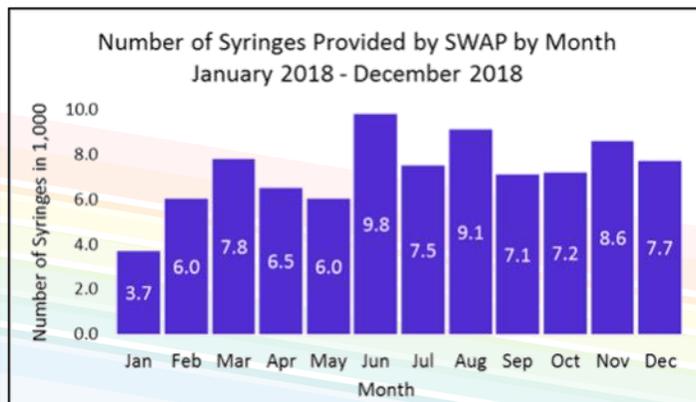
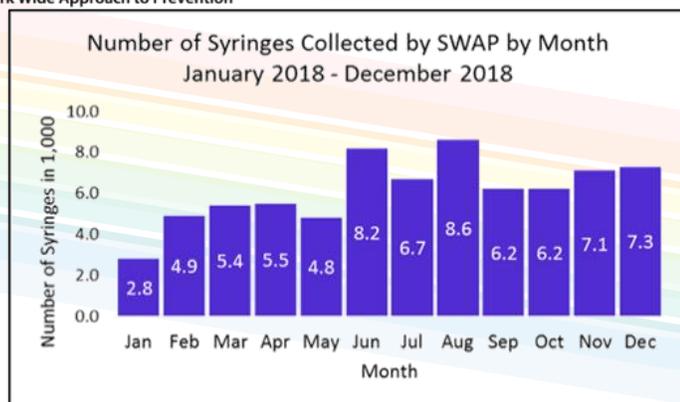
Note: IDU associated exposure are inclusive of total case count per year. (Ex: Stark County had 12 cases of HIV in 2013, and 1 of those cases reported an IDU associated exposure).

The table below summarizes newly reported cases of chronic Hepatitis C and HIV/AIDS among Stark County residents from 2013 through 2018. HIV/AIDS case reporting generally takes at least 6 months to be considered complete, and all case data is subject to change as more information is collected.



Stark Wide Approach to Prevention

Stark County Total Cases of Bloodborne Pathogens						
	2013	2014	2015	2016	2017	2018
Hepatitis C (chronic)	239	277	391	344	306	313
HIV/AIDS	12	22	25	32	27	31
→HIV/AIDS with IDU Associated Exposure	1	2	3	1	4	2



Above data indicates that during the period from January 1, 2018 to December 31, 2018, SWAP collected 73,518 used syringes and distributed 87,143 new syringes. It is important to note that there are other legal sources of syringes in the community. The table above indicates the number of new syringes dispensed monthly from January 1, 2018 to December 31, 2018.

The tables below reflect the utilization data and basic demographics for SWAP over the period of Jan 1, 2018 to Dec 31, 2018.

Sex	Count	Rate†*	% of Total
Female	122	63.7	40.6%
Male	176	97.3	59.1%
Transgender	1	*	0.3%
Unknown/Unreported	0	*	0.0%
<b>Total</b>	<b>299</b>	<b>80.3</b>	<b>100.0%</b>

Race	Count	Rate†*	% of Total
White	269	80.8	90.0%
Black	13	38.2	4.3%
Biracial	3	*	1.0%
Other <sup>3</sup>	5	88.4	1.7%
Unknown/Unreported	9	*	3.0%
<b>Total</b>	<b>299</b>	<b>80.3</b>	<b>100.0%</b>

Services & Referrals	2018	Average per Visit	Average per Month
Narcan	287	5.74	24
Substance Use Referral	26	0.52	2.17
Mental Health Referral	3	0.06	0.25
HIV Testing	17	0.34	1.42
Hepatitis C Testing	9	0.18	0.75
Wound Care Education	61	1.22	5.08
Hepatitis A Vaccination - (Implemented 8/3/2018)	39	0.78	3.25
<b>Total Services &amp; Referrals</b>	<b>442</b>	<b>8.84</b>	<b>36.83</b>

### OTHER SWAP PREVENTION ACTIVITIES FOR PEOPLE WHO INJECT DRUGS

- HIV education and rapid testing services
- Hepatitis C education and rapid testing services
- Partner counseling services providing support for notification to partners of potential exposure and testing available to HIV positive individuals and their partners.
- Linkages for making follow up medical appointments for new HIV-positive people to reduce the number of individuals falling out of care and adherence to HIV medications.
- Bi-annual training in harm reduction.
- Distribution and education of Narcan Kits
- Vaccination and education on Hepatitis A/B
- Wound care recommendations and education

Age Groups	Count	Rate†*	% of Total
15-19	2	*	0.7%
20-24	36	157.1	12.0%
25-29	67	290.9	22.4%
30-34	69	328.1	23.1%
35-39	57	264.1	19.1%
40-44	22	108.3	7.4%
45-49	19	79.4	6.4%
50-54	9	35.8	3.0%
55-59	8	29.0	2.7%
60-64	2	*	0.7%
65+	2	*	0.7%
Unknown/Unreported	6	*	2.0%
<b>Total</b>	<b>299</b>	<b>97.5</b>	<b>100.0%</b>

Notes:  
 †Rate is based on Stark County Population, although not all clients report Stark County zip code. Rate is reported per 100,000 persons. All rates are crude rates.  
 Asterisk (\*) indicates rate not calculated for case counts <5 due to unstable rates.  
 † denotes denominator too small to maintain stability or confidentiality.  
<sup>2</sup> Transgender not reported for Race by Sex or Ethnicity by Sex.  
<sup>3</sup> Other race category includes American Indian/Alaska Native, Asian Pacific Islander, Multiracial and Other as reported by clients.  
<sup>4</sup> Hispanics/Latinx may be of any race

**IDENTIFIED AREAS FOR PROGRAM IMPROVEMENT**

- **Referrals/Linkages**

CCPH, with the assistance of CommQuest Recovery Services will continue to improve the referral and linkages aspect of the program. CCPH continues to develop relationships with community partners in order to improve the quantity and quality of referrals and linkages to treatment and services and other services to SWAP participants when appropriate.

- **Hours of Operation**

Currently, SWAP operates out of the health department on Friday afternoons from 2 PM to 4 PM. The day and time of operation appears to work for the high risk population (consistent attendance during hours of operation). There are limitations as to the day and time of operation because of the other services offered at CCPH. However, the hours of operation should efficiently serve the population while reducing the impact that SWAP has on the clinic and clinic staff – this is something the planning group will periodically evaluate and address.

- **Overdose Prevention**

Thanks to the partnership with CommQuest, Narcan is distributed to SWAP participants for the purpose of overdose prevention services. Data is collected on overdose reversals and distribution of kits.

- **Law Enforcement Outreach and Education**

Initial outreach to law enforcement was done prior to the program implementation on June 23, 2017. There have been a few occasions that officers have parked their vehicles within the one-block radius of the exchange. Additional department specific outreach is needed. We hope to expand our efforts in this area in the upcoming year.

**FISCAL IMPLICATIONS**

To date, the cost to operate SWAP is estimated to be \$88,282. It is anticipated that program costs will increase as the need increases.

Initially, funding was secured from United Way Foundation (to purchase NeedleShark grinder), startup funds from AIDS Healthcare Foundation, and, most recently with State HIV prevention dollars which can be used to purchase harm reduction supplies. Recently, we gained approval for a grant from the Comer Family Foundation to purchase syringes.

Line Item	Annual
Personnel (Salary/Benefits)	\$38,930.00
Outside Partnerships	\$10,920.00
Supplies	\$38,432.00
<b>TOTAL</b>	<b>\$88,282.00</b>

**CONCLUSION**

Access to clean needles is making a positive difference in Stark County and remains an important component of the overall strategy to reduce transmission of blood borne disease.

Needle exchange services in Stark County plays a significant role in the strategy to reduce the number of improperly discarded syringes.

**2019 Goals**

- Continue anonymous, safe services to reduce the risk of HIV and Hepatitis C infection in our communities by promoting revisits by clients and encouraging clients to tell others about SWAP.
- Continue to educate clients on the importance and rational of using each syringe one time only.
- Continue development of program for overdose prevention and naloxone availability.
- Continue to inform clients at each visit of resources available at SWAP and in the community.
- Continue to offer free HIV testing and counseling at each visit.
- Continue offering free Hepatitis C testing and offering Hepatitis A & B vaccine.
- Continue dialog with clients regarding improvement of SWAP services.
- Prioritize supplies to be stocked, keeping only those deemed necessary to maintain safe practices among IDU clients. Inform clients of alternative safe materials, such as using soda bottles for the collection of used needles in lieu of sharps containers.

# Stark County THRIVE Project

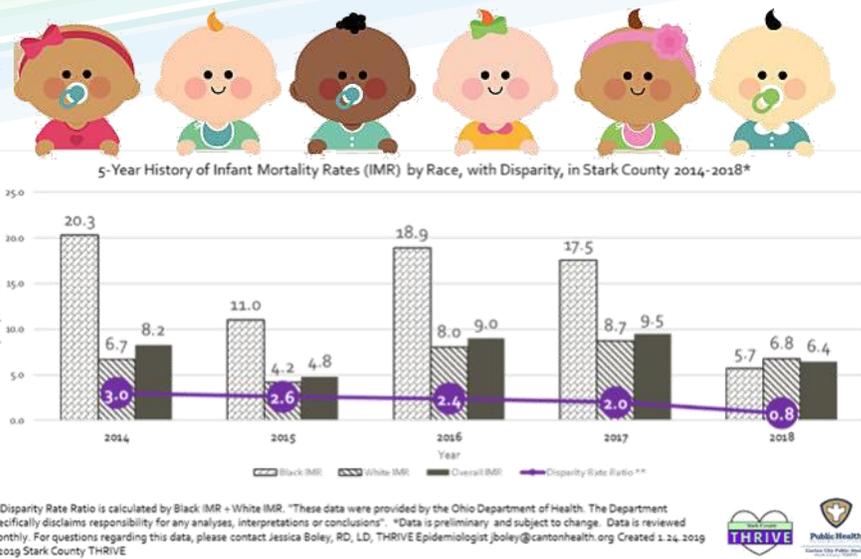
## Dawn Miller, MBA, Project Manager



Beginning in July 2013, Stark County was identified as one of nine Ohio communities with highest infant mortality and racial disparity rates. Canton City Public Health convened a comprehensive coalition of community partners and formed Stark County THRIVE (Toward Health Resiliency for Infant Vitality and Equity) to address the unacceptable infant mortality and disparity rates in Stark County. Stark County THRIVE focuses on supporting the implementation of evidence-based and promising practice programs and services.

Significant research has shown that infants who reach their first birthday have a greater chance of thriving to adulthood. Factors that increase the risk of infant mortality include late entry into prenatal care, exposure to tobacco smoke, substance use, low educational attainment, poverty, and maternal stress.

THRIVE has been working to improve access to primary care and social services for women most at-risk of poor birth outcomes, with a focus on serving African-American pregnant women and women of childbearing age (ages 15-44) living in areas of Stark County identified as having the poorest rates of birth outcomes.



Preliminary 2018 data shows that Stark County’s infant mortality rates have improved significantly over 2017 rates, more than a 30% decrease in our infant mortality rate from 2017. More importantly, in 2018, black and white babies experienced near equity in the rates of vitality after birth. This happened because of collaboration, a significant influx of resources into our community, and increased access to culturally relevant services

THRIVE’s 15 Community Health Workers (CHWs) connect pregnant women to the medical and social services they need in order to have full-term, healthy-weight babies. The CHWs coordinate care (which prevents duplication of services), improve efficient and effective service delivery, and offer one-on-one support that helps the moms address barriers to care and reduce risk. Since 2017, the CHWs have supported:

- over 500 pregnant women and women of childbearing age
- over 140 births
- Individuals and families in getting needed medical and social services and basic needs



We have gained a much deeper understanding of the nature of Stark County’s infant mortality problem through the monitoring, analysis and evaluation of data, community conversations, and significant collaboration. We have received financial support for our efforts from state and local funders including all Stark County hospitals, Sisters of Charity Foundation of Canton, Stark Community Foundation and United Way of Greater Stark County. We have implemented evidence-based programs designed to lower our infant mortality rates and reduce the racial disparity in our birth outcomes. We thank the community and our partners for supporting this collaborative program!





**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

**Canton City Public Health**  
420 Market Ave North  
Canton, OH 44702

Phone: 330-489-3231  
Fax: 330-489-3335



E-mail: [info@cantonhealth.org](mailto:info@cantonhealth.org)

Canton City Public Health is proud to present our annual report for 2018. This report represents a brief summary of the activities of an amazing group of public health professionals. Health Department staff are working to improve our neighborhoods, protect our food, monitor the air we breathe, follow up on a contagious disease, track vital records, work with new moms to provide better nutrition for their babies and provide immunizations and education that will help improve the health of those who live, work and play in the City of Canton.

# Women, Infants & Children (WIC)

**Laura Roach, RD, LD; WIC Director**

Retention of WIC program participation continued to be a primary goal across the Nation in 2018. Extensive research shows that WIC contributes to positive developmental and health outcomes for the women and young children it serves. Specifically, participation in the WIC Program is associated with healthier birth outcomes and stronger connections to preventive health care.

### Monthly Average WIC Program Participants

	2018	2017	2016
Canton City WIC	2,138	2,210	2,389
Total Stark County WIC	5,574	5,881	6,296

As stated in the 2017 Annual Report, retention attempts go beyond large-scale program changes made at the Federal and State levels, such as the transition to WIC food benefit cards instead of paper vouchers. Local efforts evolve as we identify areas of improvement in our clinical processes and customer service skill sets. Canton City WIC is now actively monitoring the objectives outlined in our agency's Strategic Plan to better meet the needs of our community.

The WIC Division sees this document as a crucial tool for staying on task. Initial objectives and action steps will be revised to maintain this as a "working document" that can progress as we identify more effective ways to reach our overarching goal of increasing the number of individuals we serve.

WIC Program participation makes our city stronger. Adequate nutrition during critical stages of growth is crucial for the future health of our community. Canton City WIC staff provide nutrition education and breastfeeding support, along with referrals to necessary health and social service agencies. These efforts yield lifelong, positive health outcomes, proving WIC as an effective Public Health Program time and time again. I'm proud to be a part of promoting the health and well-being of Stark County. Keep up the great work everyone!



**Building a Healthier Canton**



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

**Board of Health Meeting**  
Tuesday, December 17, 2019 @ 1:00pm – Board Room  
**Division Reports**

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health
7. Air Pollution Control – **No report**
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team – **No report**
12. Quality Improvement and Performance Management – **No report**

# Canton City Public Health

November 2019 Report (Meeting 12/17/19)

**NURSING DIVISION**

Jon Elias, M.D.  
Medical Director

Diane Thompson, R.N., M.S.N., DON  
Nursing Division

## CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	4	39	456
Tuberculosis (TB) Mantoux	6	21	176
Travel	3	16	211
S.T.I.	9	63	717
C.T.R. Clinic	5	0	28
C.T.R. – # Qualified & Tested		0	22
C.T.R. – Appointments		0	1
Field/Outreach Testing		3	13
SWAP	4	276	2,441
SWAP Testing		1	24
SWAP Vaccination Clinic	4	3	41
Hepatitis A Outbreak Clinic	0	0	124

## DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	304	2,750	195	1,546

## HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD	Discordant	Discordant YTD
Tests Performed	13	166	1	5	0	4
Results Given	12	135	1	5	0	4

## HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	0	5	2
Stark County*	1	0	8	0

\* excludes Canton City Residents

**HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.**

**SPECIAL PROGRAMS**

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			7	31
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	2	13	24	448
Get Vaccinated (GV) Ohio Grant – Maximizing Office Based Immunization Programs (MOBI) & Teen Immunization Education Sessions (TIES) – Goal of 25 per grant year July 1 <sup>st</sup> – June 30 <sup>th</sup>	0	10		
Get Vaccinated (GV) Ohio Grant – Immunization Quality Improvement for Providers (IQIP) – Goal of 7 per grant year July 1 <sup>st</sup> – June 30 <sup>th</sup>	1	2		
DIS Interviews and/or Visits	17	123		
Linkage to Care visits	2	19		
PAPI (Prevention Assistance Program Interventions) referrals	6	40		
PAPI (Prevention Assistance Program Interventions) enrollment	0	6		
Bureau for Children with Medical Handicaps (BCMH) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1 <sup>st</sup> -June 30 <sup>th</sup> ]	1	52		

**WIC Division  
Monthly Caseload Report**

**Assigned Caseload for Canton WIC FY19: 2,167**

**Assigned Stark Project Caseload FY19: 5,711**

	Canton City	Total for Stark Project
July 2019	2,169	5,619
August 2019	2,141	5,581
September 2019	2,167	5,593

**Assigned Caseload for Canton WIC FY20: 2,061**

**Assigned Stark Project Caseload FY20: 5,437**

WIC Fiscal Year 2020 October 2019 – September 2020		
	Canton City	Total for Stark Project

October 2019	2,166	5,563
November 2019	2,082	5,410

# Canton City Public Health

November 2019 (meeting 12/17/19)

**LABORATORY**

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
<b>WATER:</b>						
Private	116	37	0	1522	519	0
Public	20	0	0	402	15	21
Commercial	17	0	0	292	7	0
Other	16	0	0	249	11	0
<b>FOOD SERVICES:</b>						
Frozen Desserts	0	0	0	154	0	0
Other Exams	0	0	0	0	0	0
<b>CLINICAL:</b>						
Gonorrhea-smear	18	2	0	191	22	15
N.G.U.	18	9	0	191	115	0
Gonorrhea-culture	33	0	0	370	3	15
Oxidase Reflex	24	1	5	259	12	8
Culture Gram Stain Reflex	1	1	0	12	11	2
Sugar Confirmation Reflex	1	0	0	11	3	2
Gonorrhea-Gene amp.	56	3	0	655	38	15
Chlamydia-Gene amp.	56	5	0	655	60	15
Syphilis Serology Qualitativ	43	2	0	577	38	10
Syphilis Serology Quantitat	2	2	0	38	38	6
Candida	20	5	2	224	32	6
Gardnerella	20	8	2	224	111	6
Trichomonas	20	1	2	224	25	6
Pregnancy-urine	2	0	0	64	1	0
HIV screen	13	1	0	167	7	0
HIV Insti Confirmatory	1	1	0	8	5	0
Blood Lead	1	0	0	8	1	4
HCV Antibody screening	0	0	0	16	5	0
<b>MISCELLANEOUS:</b>						
Pollen counts	0	0	0	140	140	0
Other Exams	0	0	0	4	2	0
Misc. (insects, etc.)	0	0	0	3	3	0

# Canton City Health Department

November 2019 (Meeting 12/17/2019)

## Environmental Health

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	Annual Inspection Goal
Nuisance Cases Opened	134	206	201	207	226	114	156	168	151	132	116		1811	N/A
Nuisance Cases Acknowledged	129	205	201	202	225	110	149	161	142	130	114		1768	N/A
Nuisance Cases Closed	111	165	130	152	162	73	115	132	106	90	75		1311	N/A
Days to Acknowledge	0.45	5.2	0.45	0.95	0.4	0.2	0.18	0.15	0.03	0.05	0.18		0.55	N/A
Days to Close	0.45	4.45	5.7	6.36	5.8	5.9	6.48	3.28	9.18	4.55	4.35		12.98	N/A
Tires Recycled, lbs	7660	23580	37020	29480	77,280	27340	28200	N/A	N/A	N/A	N/A	N/A	230560	N/A
# of Tires (estimated)	383	1179	1851	1474	3864	1367	1410	N/A	N/A	N/A	N/A	N/A	11528	N/A
Household Hazardous Waste, lbs	8545	4841	6066	12337	14,819	20419	11528	N/A	N/A	N/A	N/A	N/A	78554.51	N/A

Household Hazardous Waste Customers	0	0	308	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	308	N/A
E-Waste & Misc Metals, lbs	3140	9826	0	9310	11,244	N/A	N/A	N/A	N/A	N/A	N/A	N/A	33520	N/A
Scrap Steel, lbs (Sanitation Bin)	5370	8960	13400	11390	13,490	15051	N/A	N/A	N/A	N/A	N/A	N/A	67661	N/A
Commodity Sales	627.97	1691.2	892.86	1456.3	1,097.93	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5766.25	N/A
Animal Bites	17	23	24	27	34	42	45	30	29	21	19		311	N/A
Plan Reviews Received	1	2	3	2	2	0	2	0	3	0	1		16	N/A
Plan Reviews Approved	1	3	0	1	2	0	2	0	7	1	0		17	N/A
*Food Inspections	121	339	13	78	95	96		143	69	66	81		1101	917
Mobile	1	0	1	9	1	3	6	1	0	0	0		22	N/A
Temporary Event Inspections	3	4	19	5	14	20	2	42	13	5	1		128	N/A
Vending Inspections	47	12	0	0	0	0	0	0	0	0	1		60	
Swimming Pools / Spas	0	0	0	0	3	6	8	0	0	0	0		17	18
Schools	2	3	0	15	12	0	0	1	0	4	9		46	38
Body Art (Tattoos)	1		0	1	0	0	0	1	0	1	4		8	8

Smoking Complaints							0							
Lead Clearances							1			3				

ctions includes standard, follow up, complaint, consultations, prelicensing, 30-day, critical control point, process review, consultations and complaint in

# Canton City Health Department

November 2019 (Meeting 12/17/2019)

**Environmental Health**

**NUISANCE/RECYCLE CENTER UPDATES:** The Recycle Center will be CLOSED from December 20- January 6. We will resume our regular collection scheduled on January 7. Collection times are Tuesdays 12pm-6pm and Fridays 9am-3pm. The Joint Solid Waste District has issued a new RFP for HHW collections. We are using Clean Harbors now and are looking for more competitive rates. The next HHW vendor will assist us in proper chemical handling to maintain the safety of our staff and the structure of the building. We have a meeting on 12/13/2019 with Joe Caplea of Studio Architects to assist us in obtaining our certificate of occupancy from the City Building Dept. The Recycle Center did not have a CO prior to this. City IT Dept. has contacted ProTech to set up a new camera system at the Recycle Center. I will be meeting with them in the next week.

At the October Board Meeting, we questioned our own lack of enforcement regarding an Emergency Order to restore water and vacate the premises. I have been working with our Law Dept. (Kristen Aylward-Bates & Kelly Parker) to determine our how we might improve and rectify these situations both legally and efficiently. Our options are found in Ohio Revised Code, Chapter 3707. Ms. Bates stated, "Basically, if the Board issues an order that is not obeyed, we as your legal counsel can file an enforcement action in Common Pleas. It can be for an injunction if we want to stop someone from doing something, or enforcement to force them to do something (like clean up a site). If the Court agrees with us and enters an order, the person can be arrested and jailed for contempt of court if they don't obey. There are also criminal penalties but those don't seem like something that would be productive in getting us what we want i.e., the nuisance abated. In any case, the powers of the Board are very broad, and they can even order a house demolished and place the cost of that on the tax duplicate which becomes a lien. There are some other sections that can be used in ORC 3734 (solid wastes)." I respectfully request the Board to consider these options. I would also like the Board to consider increasing our cleanup fees, as these fees have not changed since the program began 15 years ago. I further propose that we send the owner a bill in the mail with a 30-day payment requirement. If the bill is not paid in 30 days, it will go to collections. Currently, we are putting the cleanup fees on a property owner's taxes.

ODH Sewage Survey was conducted on October 9. We have not yet received our report from ODH.

Rashad Miner, Recycling Public Health Technician, resigned on 12/9/2019. We will hold off on filling this position until after the first of the year.

**FOOD UPDATES:** Plan review training with ODA & ODH was held on December 5. Approximately 30 sanitarians attended the training.

Food license renewals will be mailed out on Friday, January 24, along with food rule updates and customer satisfaction surveys.

I emailed ODA our updated Canton City Health Code 201 Definitions and General Provisions that the Board approved in October. ODA has not responded as to whether or not this update is acceptable based on their standards.

# Canton City Public Health

November Report 2019 (Meeting 12/17/2019)

VITAL STATISTICS

Certificates Issued	NOV 2019	2019 YTD	2018 YTD
Death Certificates Issued	462	6,179	6,365
Birth Certificates Issued	720	9,843	8,672

*Births Total Residents & Nonresidents	NOV 2019	2019 YTD	2019 YTD
Births	324	3,895	
Unmarried Parent Births	180	1,932	50%
Births to Mothers aged 14 and under	-	4	0%
Births to Mothers aged 15 - 17	3	70	2%
Births to Mothers aged 18 - 19	16	193	5%
Births to Mothers aged 20 - 24	76	975	25%
Births to Mothers aged 25 - 29	109	1,285	33%
Births to Mothers aged 30 - 34	75	898	23%
Births to Mothers aged 35 - 39	41	399	10%
Births to Mothers aged 40 - 44	4	68	2%
Births to Mothers aged 45 and over	-	3	0%

Deaths in Canton City	NOV 2019	2019 YTD	YTD Male	YTD Female
Total	122	1,680	51%	49%
Deaths aged less than 1 day	1	4	75%	25%
Deaths aged less than 1 year	-	2	100%	0%
Deaths aged 1 - 3	-	2	50%	50%
Deaths aged 4 - 9	-	1	100%	0%
Deaths aged 10 - 19	-	4	75%	25%
Deaths aged 20 - 29	4	29	62%	38%
Deaths aged 30 - 39	8	54	61%	39%
Deaths aged 40 - 49	4	55	58%	42%
Deaths aged 50 - 59	21	181	54%	46%
Deaths aged 60 - 69	24	351	53%	47%
Deaths aged 70 - 79	27	400	53%	47%
Deaths aged 80 and over	33	592	43%	57%

Based on the number of births and deaths registered for the month of November 2019.

**City of Canton, OH**  
**Statement Of Cash Position**

Report Date: 11/30/2019

<b>Fund</b>	<b>Beginning Balance</b>	<b>M-T-D Revenues</b>	<b>Y-T-D Revenues</b>	<b>M-T-D Expenses</b>	<b>Y-T-D Expenses</b>	<b>Unexpended Balance</b>	<b>Outstanding Encumbrances</b>	<b>Ending Balance</b>
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - STD Control Program	\$145,411.52	\$3,321.24	\$34,333.11	\$2,439.03	\$27,448.54	\$152,296.09	\$1,759.31	\$150,536.78
2313 - Local Health Dept Prev Support	\$231,946.87	\$13,704.37	\$54,932.85	\$2,416.11	\$53,804.97	\$233,074.75	\$2,253.50	\$230,821.25
2314 - Infant Mortality Reduction	\$203,756.23	\$112,400.72	\$1,427,947.60	\$26,512.75	\$812,682.19	\$819,021.64	\$254,428.78	\$564,592.86
2315 - HTLV Antibody (Aids)	\$3,635.85	\$774.00	\$774.00	\$0.00	\$836.54	\$3,573.31	\$0.00	\$3,573.31
2316 - WIC	\$377,808.98	\$301,785.22	\$1,255,631.35	\$58,598.23	\$1,173,252.16	\$460,188.17	\$113,711.90	\$346,476.27
2317 - Local Health Assessment	\$3,466.30	\$0.00	\$0.00	\$3,466.30	\$3,466.30	\$0.00	\$0.00	\$0.00
2318 - HIV Prevention	\$333,233.96	\$33,630.76	\$269,094.44	\$34,703.89	\$195,541.43	\$406,786.97	\$45,072.25	\$361,714.72
2319 - Early Intervention Services	\$0.00	\$10,448.32	\$69,344.98	\$7,353.56	\$52,057.06	\$17,287.92	\$14,538.25	\$2,749.67
2320 - Nursing Clinic Activity Fund	\$430,798.18	\$6,856.21	\$143,936.72	\$4,635.35	\$96,874.06	\$477,860.84	\$1,004.77	\$476,856.07
2321 - Get Vaccinated Ohio (IAP)	\$72,487.15	\$4,326.29	\$103,269.29	\$8,674.96	\$93,031.30	\$82,725.14	\$32,467.00	\$50,258.14
2322 - Dental Sealant	\$98,319.38	\$873.10	\$41,436.10	\$8,695.20	\$82,199.04	\$57,556.44	\$11,500.26	\$46,056.18
2323 - Personal Responsibility Ed Pr Fd	\$86,655.38	\$31,346.55	\$147,346.55	\$8,608.59	\$110,440.64	\$123,561.29	\$0.00	\$123,561.29
2324 - NALOXONE ACCESS GRANT FUND	\$0.00	\$0.00	\$45,000.00	\$1,672.16	\$2,306.17	\$42,693.83	\$906.45	\$41,787.38
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$6,234.31	\$6,234.31	\$0.00	\$0.00	\$0.00
2327 - Lead Assessment Fund	\$24,295.75	\$136.64	\$1,436.14	\$0.00	\$364.25	\$25,367.64	\$613.75	\$24,753.89
2328 - Public Health Infrastructure	\$55,545.17	\$13,570.73	\$85,102.43	\$5,405.95	\$66,068.68	\$74,578.92	\$1,062.00	\$73,516.92
2329 - Smoke Free Ohio	\$22,146.25	\$170.61	\$1,670.61	\$0.00	\$0.00	\$23,816.86	\$0.00	\$23,816.86
2331 - Air Pollution (134)	\$580,267.30	\$115,036.74	\$792,927.24	\$51,502.91	\$672,062.29	\$701,132.25	\$68,321.55	\$632,810.70
2332 - Air Pollution (135)	\$42,030.66	\$964.51	\$14,246.51	\$0.00	\$0.00	\$56,277.17	\$0.00	\$56,277.17
2335 - EARLY HEAD START PROGRAM	\$16,375.78	\$3,726.39	\$15,578.57	\$558.87	\$7,695.27	\$24,259.08	\$1,837.64	\$22,421.44
2351 - Food Protection Program	\$171,286.61	\$9,721.30	\$270,818.07	\$16,463.04	\$174,359.46	\$267,745.22	\$2,524.04	\$265,221.18
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.74	\$123.82	\$5,428.82	\$136.50	\$2,349.05	\$37,899.51	\$35.00	\$37,864.51
2354 - Solid Waste Program	\$178,086.53	\$10,595.88	\$94,908.90	\$4,464.23	\$77,216.06	\$195,779.37	\$3,249.88	\$192,529.49
2355 - Infectious Waste Registration	\$415.33	\$0.00	\$0.00	\$415.33	\$415.33	\$0.00	\$0.00	\$0.00

City of Canton, OH  
**Statement Of Cash Position**

Report Date: 11/30/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Body Art	\$17,229.28	\$382.58	\$1,382.58	\$0.00	\$0.00	\$18,611.86	\$0.00	\$18,611.86
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,136,589.01	\$673,895.98	\$4,876,546.86	\$252,957.27	\$3,710,705.10	\$4,302,430.77	\$555,286.33	\$3,747,144.44
Fund Category 1 - Governmental Funds Subtotal:	\$3,136,589.01	\$673,895.98	\$4,876,546.86	\$252,957.27	\$3,710,705.10	\$4,302,430.77	\$555,286.33	\$3,747,144.44
<b>Grand Total:</b>	<b>\$3,136,589.01</b>	<b>\$673,895.98</b>	<b>\$4,876,546.86</b>	<b>\$252,957.27</b>	<b>\$3,710,705.10</b>	<b>\$4,302,430.77</b>	<b>\$555,286.33</b>	<b>\$3,747,144.44</b>

City of Canton, OH  
**Budget by Fund Category Report**  
 11/30/2019  
 Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>1 - Governmental Funds</b>									
<b>Revenue</b>									
52 - Licenses and permits	\$286,600.00	\$0.00	\$286,600.00	\$6,226.50	\$0.00	\$275,028.27	\$11,571.73	96%	\$306,292.96
53 - Intergovernmental revenue	\$3,751,670.00	\$323,795.00	\$4,075,465.00	\$610,994.88	\$0.00	\$4,118,944.86	(\$43,479.86)	101%	\$4,016,472.78
54 - Charges for services	\$354,500.00	\$0.00	\$354,500.00	\$10,119.93	\$0.00	\$363,573.48	(\$9,073.48)	103%	\$277,318.71
56 - Other misc revenue	\$1,300.00	\$0.00	\$1,300.00	\$46,554.67	\$0.00	\$49,000.25	(\$47,700.25)	3,769%	\$9,888.89
83 - Transfer in - from other fund	\$40,000.00	\$15,000.00	\$55,000.00	\$0.00	\$0.00	\$70,000.00	(\$15,000.00)	127%	\$0.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Revenue Totals</b>	<b>\$4,434,070.00</b>	<b>\$338,795.00</b>	<b>\$4,772,865.00</b>	<b>\$673,895.98</b>	<b>\$0.00</b>	<b>\$4,876,546.86</b>	<b>(\$103,681.86)</b>	<b>102%</b>	<b>\$4,609,973.34</b>
<b>Expense</b>									
61 - Salary and benefits	\$2,014,246.00	\$47,265.15	\$2,061,511.15	\$143,184.48	\$0.00	\$1,715,917.11	\$345,594.04	83%	\$1,780,560.48
62 - Payroll fringes	\$845,965.00	\$23,734.85	\$869,699.85	\$33,020.36	\$0.00	\$455,094.27	\$414,605.58	52%	\$820,940.13
70 - Services	\$1,456,294.00	\$349,048.60	\$1,805,342.60	\$56,869.08	\$474,678.27	\$1,238,100.23	\$92,564.10	95%	\$3,604,024.35
71 - Utilities	\$9,075.00	\$7,223.91	\$16,298.91	\$792.21	\$5,920.21	\$7,798.83	\$2,579.87	84%	\$6,112.10
73 - Supplies	\$243,666.00	\$131,360.06	\$375,026.06	\$6,035.53	\$29,936.53	\$196,774.25	\$148,315.28	60%	\$165,439.89
74 - Refunds, claims and reimbursements	\$17,787.00	\$87.45	\$17,874.45	\$28.00	\$897.00	\$13,041.45	\$3,936.00	78%	\$16,911.33
75 - Capital Outlay	\$21,200.00	\$42,465.34	\$63,665.34	\$0.00	\$37,649.50	\$22,783.35	\$3,232.49	95%	\$11,546.57
77 - Other	\$60,081.00	\$22,428.84	\$82,509.84	\$2,911.67	\$6,204.82	\$51,079.67	\$25,225.35	69%	\$57,446.74
81 - Transfer out - due to other fund	\$0.00	\$60,115.94	\$60,115.94	\$10,115.94	\$0.00	\$10,115.94	\$50,000.00	17%	\$0.00
<b>Revenue Totals:</b>	<b>\$4,434,070.00</b>	<b>\$338,795.00</b>	<b>\$4,772,865.00</b>	<b>\$673,895.98</b>	<b>\$0.00</b>	<b>\$4,876,546.86</b>	<b>(\$103,681.86)</b>	<b>102%</b>	<b>\$4,609,973.34</b>
<b>Expenditure Totals:</b>	<b>\$4,668,314.00</b>	<b>\$683,730.14</b>	<b>\$5,352,044.14</b>	<b>\$252,957.27</b>	<b>\$555,286.33</b>	<b>\$3,710,705.10</b>	<b>\$1,086,052.71</b>	<b>80%</b>	<b>\$6,462,981.59</b>
<b>1 - Governmental Funds Net Totals:</b>	<b>(\$234,244.00)</b>	<b>(\$344,935.14)</b>	<b>(\$579,179.14)</b>	<b>\$420,938.71</b>	<b>(\$555,286.33)</b>	<b>\$1,165,841.76</b>	<b>(\$1,189,734.57)</b>		<b>(\$1,853,008.25)</b>
<b>Revenue Grand Totals:</b>	<b>\$4,434,070.00</b>	<b>\$338,795.00</b>	<b>\$4,772,865.00</b>	<b>\$673,895.98</b>	<b>\$0.00</b>	<b>\$4,876,546.86</b>	<b>(\$103,681.86)</b>	<b>102%</b>	<b>\$4,609,973.34</b>
<b>Expenditure Grand Totals:</b>	<b>\$4,668,314.00</b>	<b>\$683,730.14</b>	<b>\$5,352,044.14</b>	<b>\$252,957.27</b>	<b>\$555,286.33</b>	<b>\$3,710,705.10</b>	<b>\$1,086,052.71</b>	<b>80%</b>	<b>\$6,462,981.59</b>
<b>Grand Totals:</b>	<b>(\$234,244.00)</b>	<b>(\$344,935.14)</b>	<b>(\$579,179.14)</b>	<b>\$420,938.71</b>	<b>(\$555,286.33)</b>	<b>\$1,165,841.76</b>	<b>(\$1,189,734.57)</b>		<b>(\$1,853,008.25)</b>



# Budget by Account Classification Report

Through 11/30/19  
 Prior Fiscal Year Activity Included  
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 1001 - General Operating</b>									
<b>REVENUE</b>									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	19,400.00	.00	19,400.00	.00	.00	20,130.52	(730.52)	104	24,967.14
Charges for services	447,100.00	.00	447,100.00	.00	.00	367,286.20	79,813.80	82	445,594.70
Fines and forfeitures	.00	.00	.00	.00	.00	24.00	(24.00)	+++	50.00
Other misc revenue	500.00	.00	500.00	27,486.15	.00	27,938.06	(27,438.06)	5588	6,565.51
<b>REVENUE TOTALS</b>	<b>\$467,000.00</b>	<b>\$0.00</b>	<b>\$467,000.00</b>	<b>\$27,486.15</b>	<b>\$0.00</b>	<b>\$415,378.78</b>	<b>\$51,621.22</b>	<b>89%</b>	<b>\$477,177.35</b>
<b>EXPENSE</b>									
Salary and benefits	1,027,309.00	(170,900.00)	856,409.00	613.59	.00	798,138.21	58,270.79	93	933,007.96
Payroll fringes	435,616.00	(27,250.00)	408,366.00	141.63	.00	350,906.07	57,459.93	86	442,859.75
Services	113,765.00	15,970.98	129,735.98	.00	2,340.57	95,688.59	31,706.82	76	104,372.07
Utilities	44,714.00	3,499.81	48,213.81	.00	21,610.65	25,860.39	742.77	98	38,086.37
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,590.00	4,060.25	72,650.25	.00	1,852.98	48,888.42	21,908.85	70	60,781.60
Refunds, claims and reimbursements	266,000.00	942.50	266,942.50	.00	.00	207,167.16	59,775.34	78	214,291.02
Capital Outlay	5,000.00	(5,000.00)	.00	.00	.00	.00	.00	+++	6,295.44
Other	13,268.00	946.83	14,214.83	214.84	173.50	8,377.20	5,664.13	60	9,475.43
Advance out - due to other fund	30,000.00	(30,000.00)	.00	.00	.00	.00	.00	+++	.00
<b>EXPENSE TOTALS</b>	<b>\$2,006,271.00</b>	<b>(\$207,729.63)</b>	<b>\$1,798,541.37</b>	<b>\$970.06</b>	<b>\$25,977.70</b>	<b>\$1,537,035.04</b>	<b>\$235,528.63</b>	<b>87%</b>	<b>\$1,811,178.64</b>
<b>Fund 1001 - General Operating Totals</b>									
<b>REVENUE TOTALS</b>	<b>467,000.00</b>	<b>.00</b>	<b>467,000.00</b>	<b>27,486.15</b>	<b>.00</b>	<b>415,378.78</b>	<b>51,621.22</b>	<b>89%</b>	<b>477,177.35</b>
<b>EXPENSE TOTALS</b>	<b>2,006,271.00</b>	<b>(207,729.63)</b>	<b>1,798,541.37</b>	<b>970.06</b>	<b>25,977.70</b>	<b>1,537,035.04</b>	<b>235,528.63</b>	<b>87%</b>	<b>1,811,178.64</b>
<b>Fund 1001 - General Operating Totals</b>	<b>(\$1,539,271.00)</b>	<b>\$207,729.63</b>	<b>(\$1,331,541.37)</b>	<b>\$26,516.09</b>	<b>(\$25,977.70)</b>	<b>(\$1,121,656.26)</b>	<b>(\$183,907.41)</b>		<b>(\$1,334,001.29)</b>
<b>Fund 7601 - Health Fund</b>									
<b>REVENUE</b>									
Intergovernmental revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges for services	.00	.00	.00	34,114.25	.00	74,944.50	(74,944.50)	+++	.00
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other misc revenue	.00	.00	.00	389.49	.00	1,039.49	(1,039.49)	+++	.00
Other financing sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>REVENUE TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$34,503.74</b>	<b>\$0.00</b>	<b>\$75,983.99</b>	<b>(\$75,983.99)</b>	<b>+++</b>	<b>\$0.00</b>
<b>EXPENSE</b>									
Salary and benefits	.00	185,550.00	185,550.00	74,854.01	.00	74,854.01	110,695.99	40	.00
Payroll fringes	.00	42,950.00	42,950.00	17,107.51	.00	17,107.51	25,842.49	40	.00
Services	.00	45,524.99	45,524.99	5,872.54	11,655.90	5,872.54	27,996.55	39	.00
Utilities	.00	23,900.00	23,900.00	1,874.33	21,737.51	1,915.55	246.94	99	.00
Inter-departmental charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Supplies	.00	33,127.17	33,127.17	1,695.32	11,946.78	1,695.32	19,485.07	41	.00
Refunds, claims and reimbursements	.00	115,258.16	115,258.16	310.00	50,740.00	64,518.16	.00	100	.00



# Budget by Account Classification Report

Through 11/30/19  
 Prior Fiscal Year Activity Included  
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 7601 - Health Fund</b>									
<b>EXPENSE</b>									
Capital Outlay	.00	2,250.00	2,250.00	.00	.00	.00	2,250.00	0	.00
Other	.00	14,180.00	14,180.00	400.00	6,699.35	755.00	6,725.65	53	.00
Advance out - due to other fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>EXPENSE TOTALS</b>	<b>\$0.00</b>	<b>\$462,740.32</b>	<b>\$462,740.32</b>	<b>\$102,113.71</b>	<b>\$102,779.54</b>	<b>\$166,718.09</b>	<b>\$193,242.69</b>	<b>58%</b>	<b>\$0.00</b>
<b>Fund 7601 - Health Fund Totals</b>									
<b>REVENUE TOTALS</b>	.00	.00	.00	34,503.74	.00	75,983.99	(75,983.99)	+++	.00
<b>EXPENSE TOTALS</b>	.00	462,740.32	462,740.32	102,113.71	102,779.54	166,718.09	193,242.69	58%	.00
<b>Fund 7601 - Health Fund Totals</b>	<b>\$0.00</b>	<b>(\$462,740.32)</b>	<b>(\$462,740.32)</b>	<b>(\$67,609.97)</b>	<b>(\$102,779.54)</b>	<b>(\$90,734.10)</b>	<b>(\$269,226.68)</b>		<b>\$0.00</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	467,000.00	.00	467,000.00	61,989.89	.00	491,362.77	(24,362.77)	105%	477,177.35
<b>EXPENSE TOTALS</b>	2,006,271.00	255,010.69	2,261,281.69	103,083.77	128,757.24	1,703,753.13	428,771.32	81%	1,811,178.64
<b>Grand Totals</b>	<b>(\$1,539,271.00)</b>	<b>(\$255,010.69)</b>	<b>(\$1,794,281.69)</b>	<b>(\$41,093.88)</b>	<b>(\$128,757.24)</b>	<b>(\$1,212,390.36)</b>	<b>(\$453,134.09)</b>		<b>(\$1,334,001.29)</b>

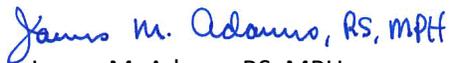
## Reflections on 2019

This year has been one of significant change for our department. Topping the list of achievements is becoming an accredited local public health department by the Public Health Accreditation Board! I cannot overstate how significant PHAB Accreditation is for our department and for our community.

This effort, lasting more than five years, was the springboard of a significant transformation for us. We made many improvements to our organization, policies, and programming that has set us on the path to be leaders in our community advancing public health. We have already seen some of the fruits of our labor. A decrease in infant mortality, increase focus on health equity, establishment of new harm reduction programs to prevent the spread of HIV and other blood borne pathogens, new leadership in the department, increased focus on our workforce. The list is extensive.

The future looks even better. The organizational changes that we have put in place internally, for example the staffing of the Office of Public Health Information and Innovation, will allow us to be even more responsive to the changing needs of the community. We will continue to build on these improvements internally so that we can better serve the needs of the community.

I am grateful for the work that our staff has done over the past year. We have asked a lot of them, and they have responded in kind. Together we continue to make a difference. I am also appreciative of the faith that the Board of Health has placed in me and our leadership. Thank you for your support.



James M. Adams, RS, MPH  
Health Commissioner

## Staffing Updates

Staff Nurse II – Posting closes on 12/26/2019

***“The time is always ripe to do right.”***

*Martin Luther King, Jr.*



# November 2019 Travel

## Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Archer, Amanda	Quarterly Ohio Overdose Prevention Network Meeting	Dublin	11/1/2019
Dria, Gus	Bedbug education and to earn CEUs for RS license/pesticide license	Middleburg Heights	11/1/2019
Gibbs, Pamela	ODH Required Combined Community Planning Group Meeting	Columbus	11/13/2019
Jones, Ron	DAPC Annual Workshop	Columbus	11/26/2019
Malloy, Molly	Attend Promoting Healthy Relationships for Teens Conference	Columbus	11/14-11/15/2019
McCartney, David	ODH Required Combined Community Planning Group Meeting	Columbus	11/13/2019
McCartney, David	Present Information on HIV, PrEP, and PAPI to NEOMED Students	Rootstown	11/18/2019
Molnar, Andrew	DAPC Annual Workshop	Columbus	11/26/2019
Nettey, Nevin	Seminar on translating foodborne illness research into policy	Columbus	11/14/2019
Schen, Kristen	Seminar on translating foodborne illness research into policy	Columbus	11/14/2019
Shaheen, Nejla	Seminar on translating foodborne illness research into policy	Columbus	11/14/2019
Smith, Steven	Seminar on translating foodborne illness research into policy	Columbus	11/14/2019
Yost, Samantha	DAPC Annual Workshop	Columbus	11/26/2019

## Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Black, Allison	14th Statewide Immunization Conference	Wadsworth	11/6/2019	2321 301001 77220
Knight, Robert	Ohio Public Health Information Exchange	Columbus	11/19-11/20/2019	1001 301001 77220
Morningstar, Amanda	14th Statewide Immunization Conference	Wadsworth	11/6/2019	2321 301001 77220
Roach, Laura	Ohio WIC Program's Fall 2019 Director's Meeting	Columbus	11/6-11/7/2019	2316 301001 77240
Smith, Steven	Ohio Public Health Information Exchange	Columbus	11/19-11/20/2019	7601 301001 77240/77220